



5<sup>th</sup> May 2021

## Annual Meeting

Members of the St Nicholas with Bonvilston Community Council are summoned to attend the **Annual Meeting** of the council, to be held remotely, on **Monday 10<sup>th</sup> May, 2021 at 7pm**. Members of the public are welcome, and encouraged, to observe proceedings.

The meeting will be held remotely in accordance with the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020.

## Agenda

1. Election of Chair
2. Election of Vice Chair
3. To receive apologies for absence
4. To receive declarations of interest
5. To review the following documents:
  - a. Standing Orders
    - i. Delete 3f – related to restrictions on public participation
    - ii. Add requirement to publish draft Minutes within 7 days of a meeting (3x)
  - b. Social Media Policy
  - c. Welsh Language Policy
  - d. Risk Management Policies
  - e. Financial Regulations
  - f. Financial Assistance Policy
6. To consider
  - a. The report of the Annual Accounts of 2020/21
  - b. Appointment of an Internal Auditor
  - c. The Annual Return
7. Appointment of representatives to outside bodies
  - a. One Voice Wales
  - b. Community Liaison Committee
8. Calendar of Meetings 2021-22
9. Closure of the Annual Meeting

*Cllr Ian Perry*  
Chair

## Supporting Documentation

### Amendments to the Standing Orders

Remove the following paragraph from the Standing Orders:

3f – The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting.

The Local Government and Elections (Wales) Act, 2021, makes this obsolete.

Add the following paragraph to the Standing Orders:

3x – Draft Minutes of meetings will be published online within 7 days of a meeting.

This is a legal requirement from May 1, 2022.

### Annual Accounts and Annual return of 2020-21

These are unlikely to be ready ahead of the meeting, and will need to be dealt with at a later date.

### Calendar of Meetings

June 7

July 5 – clashes with Community Liaison Committee and One Voice Wales meetings

August - No meeting

September 6

October 4

November 1

December 6

January 10

February 7

March 7

April 4

May 9

