

**Minutes of the Ordinary Meeting of St Nicholas with Bonvilston Community Council, held on Wednesday 24<sup>th</sup> of April 2024.**

The meeting was held remotely in accordance with the Local Government and Elections (Wales) Act 2021 and the council Standing Orders.

Members present: Cllr I Perry (Chair), Cllr J Griffiths, Cllr C Devonish, Cllr K Reid.

Also present: Two members of the public were present, one leaving early and the second during item 15c.

Meeting started at 7:32pm

**1. Chair's welcome and introductions**

The Chair confirmed quorum, welcomed all to the meeting and introduced the council members to the public.

**2. To receive apologies for absence**

Cllr M Sexton, Cllr I Poveda, Cllr M Farkaovska, Cllr M Hinton, Locum Clerk.

**3. To receive declarations of interest**

None

**4. Police Matters**

Details of local police reports were circulated

Cllr Perry reported that at the Community Liaison meeting, the police had raised the existence of a website 'South Wales Listens' for members of the community to liaise with the police locally.

**5. Vale of Glamorgan Council matters**

- Cllr Perry summarised the contents of the report.
- Resident had participated in a newspaper article on speeds through the villages.
- Lighting has been installed in the car park of the school – without any consultation with the community.

**6. To approve Minutes**

Deferred

**7. Updates from other meetings attended and One Voice Wales**

Cllr Perry had attended the Community Liaison meeting – information from the police above.

**8. To consider Vale of Glamorgan Community review – Final Recommendations**

The Local Democracy and Boundary Commission had published their Final Recommendations Report in relation to the review the community arrangements of the in the Vale of Glamorgan. Most of the comments made by the Community Council had been included in the report, with the exception of a dozen properties in the CF5 6SG and CF5 6SA postcode areas. The Community Council will gain an additional Community Ward, Dyffryn, with one member. **Resolved** to write to the Local Government Democracy Team at the Welsh Government requesting the remaining properties in CF5 6SG and CF5 6SA are added tot eh St Nicholas Community Ward.

Proposed Cllr Reid, seconded Cllr Griffiths

**9. Correspondence from organisations including One Voice Wales**

Information circulated with the agenda. No comments

**10. Clerks' activity report and updates on Community Council projects**

A Locum Clerk/Responsible Financial Officer has begun work

a. **Defibrillator Installation**

Still awaiting installation by the contractor.

b. **Picnic Table**

Ready for installation when the Memorial paving is laid.

c. **Memorial paving**

The Highway Authority has agreed to dropping the kerb to the road. Fine details are being agreed including replacement balls for the bollards to the front.

d. **Data Wales**

Conversation to be had with Data Wales who are owned by the Welsh Government and ran a survey for the Vale of Glamorgan Council regarding a survey for the Community Council.

**11. Correspondence from the public**

None

**12. Discussion Forum – Matters not on the agenda**

No issues raised



### 13. Finances

- a. **Banking and credit card update**  
Barclays still processing application - £50 compensation paid by Barclays to the council.
- b. **Scribe**  
It was agreed to investigate accounting packages for the council.
- c. **Bank balance**  
The bank balance of the council on 28 March, 2024 was £65,774.90
- d. **Bank reconciliation**  
Awaiting confirmation that the bank reconciliation has been signed off.
- e. **Payments received**  
£50.00 from Barclays (compensation)  
£2,802.79 S106 grant for purchase and installation of picnic bench on St Nicholas Village Green
- f. **To approve payments**
  - PR Accountancy (Gocardless) – Payroll – £20.00 (direct debit)
  - Acrobat DC subscription – £19.97 (card)
  - Enwau – Clerks email – £11.99 (card)
  - Giff Gaff – phone and data – £6 (card)
  - Glasdon – picnic bench – £950+£190VAT = £1140.00
  - Damian McKenna – £120Proposed Cllr Reid, seconded Cllr Griffiths
- g. **End of year accounts**  
Locum Clerk working on these
- h. **Internal Audit**  
The internal audit will begin shortly

### 14. Planning decisions and updates

No comments on decisions provided with agenda

### 15. To consider planning applications and matters

- a. Benacre, Cowbridge Road St Nicholas  
No comments
- b. New dwelling at Pwll Sarn Farm, St Nicholas  
No comments
- c. Bolston House  
**Resolved** to repeat objections including
  - Loss of Bolston House and components form Bonvilston House & environmental impact (carbon footprint) of demolition and new build
  - Proximity to beer garden of Red LionProposed Cllr Griffiths, seconded Cllr Reid



## 16. To consider

- a. **War Memorial engraving restoration and engraving of new paving**  
One of the plaques fixed to the St Nicholas Memorial has come away and been removed for safe keeping. It was **resolved** to remove the remaining plaques that have been attached to the Memorial with a view to restoration of the original engraving. Quotes to be obtained.  
Proposed Cllr Griffith, seconded Cllr Reid
- b. **S106 project management**  
A local stone mason is keen to build bespoke bus shelters. The Highway Authority wants conventional shelters and is quoting high prices for works. The Highway Authority is investigating the shortening of eastbound bus layby exit taper to provide more space for a shelter and the footway.  
It was **resolved** to get all works for the bus stops in St Nicholas quoted and for the Community Council to apply for a grant. The bus stop enhancements include leasing land from the residents Broadway. A surveyor will be employed.  
Proposed Cllr Reid, seconded Cllr Griffiths
- c. **D Day 80 commemoration**  
It was **resolved** that to commemorate D Day 80 on June 6, the council will provide the following program at St Nicholas Village Green  
6.00pm – laying of memorial wreath  
6:05pm – lone piper  
8:00pm - 9:30pm – Live band – St Louis Express with a 1940's set (£700)  
9:15pm – lighting of beacon  
The council will hire a stage & purchase 6 folding picnic benches. The council will need to provide power for the band and hand and toilet facilities. Car parking or a shuttle bus will be required for residents of Bonvilston. St Nicholas CIW School will be asked if they will offer facilities. The insurance will be confirmed and a risk assessment undertaken. The Memorial will have a surround of flags and flags will be hung as a backdrop to the Memorial. Lamppost signs and bunting will be purchased. A wreath will be purchased. The WI will be invited to hold their event in St Nicholas with the council paying any costs. A portable, reusable gas beacon (£549) will be purchased along with flags and other decorative items.  
  
The council will consider the provision of fish and chips for National Fish and Chips Day at the May meeting.  
Proposed Cllr Reid, seconded Cllr Devonish
- d. **Community Day**  
**Resolved** to hold a Community Day on July 13 with a budget of £2,000. The likely venue is the Amelia Trust Farm. There will be a BBQ, activities and band(s). Volunteers have come forward in Bonvilston to organise.  
Proposed Cllr Griffith, seconded Cllr Reid
- e. **Coffee Morning and newsletter**  
**Resolved** to hold a coffee morning in May at the Aubrey Arms.



f. **Planting of planters for summer**

It was **resolved** that the planters will be planted with likely cost of about £400  
Proposed Cllr Griffith, seconded Cllr Reid

g. **Grass cutting**

It was **resolved** that two more cuts will be ordered to be undertaken prior to June 6.

Proposed Cllr Hinton, seconded Cllr Sexton

**17. Co-option of Member**

None

**18. Next meeting**

The next scheduled meeting of the Community Council is the Annual Meeting.

The meeting ended at 21:00

