



Meeting

Members of the St Nicholas with Bonvilston Community Council are **summoned** to attend the **Annual Meeting of the Council**, to be held remotely, on **Monday 16th May 2022 at 7pm**. Members of the public are welcome, and encouraged to attend, and will have opportunity to address the council.

The meeting will be held remotely in accordance with the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020, and can be accessed via the internet or by telephone. The meeting will be recorded to ensure the accuracy of the Minutes.

Mrs Clare Cotterell – Locum Clerk

Agenda

1. **Election of Chair**
2. **Election of Vice Chair**
3. **Chair's welcome and introductions**
4. **To receive apologies for absence**
5. **To receive declarations of interest**
6. **Minutes**

To approve the minutes of the meeting held on 20th April 2022.

7. **Council Documents and Procedures**

- a) To review, amend if required, and adopt the following policies and documents:
Standing Orders, Financial Regulations (Adopted April 2022), Employment Policies, Data Protection, Freedom of Information, Press and Media, Complaints Procedure, Asset Register, Risk Management and Assessment, Members' Code of Conduct, Welsh Language Policy.
- b) To review delegation arrangements, committees and terms of reference (if any), agreements (inc. legal) and representation with external bodies and reporting back.
- c) To review the Council's and/or staff subscriptions.
- d) To review the Council's expenditure under s137 of the Local Government Act 1972 or the power of well being.
- e) To agree a Schedule of Meeting Dates (up to Annual Meeting 2023)

8. **Finances**

To receive the Annual Financial Report for year ending March 2022.

9. Insurance

To review quotations and approve insurance premium for 2022/23.

10. Annual Report

To approve the Community Council Annual Report for 2021/22.

11. Next meetings

16th May 2022 - Ordinary Community Council Meeting to follow the Annual Meeting.



Supporting Documentation

Schedule of Meeting Dates

St Nicholas with Bonvilston Community Council

Schedule of Meeting Dates for 2022/23

16th May 2022 – Annual Council Meeting

13th June 2022

4th July 2022

5th September 2022

3rd October 2022

7th November 2022

5th December 2022

9th January 2023

6th February 2023

6th March 2023

3rd April 2023

8th May 2023 – Annual Meeting

