



Meeting

Members of the St Nicholas with Bonvilston Community Council are summoned to attend a meeting of the council, to be held remotely, on **Monday 7th December, 2020 at 7:30 pm**. Members of the public are welcome, and encouraged, to observe proceedings.

The meeting will be held remotely in accordance with the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020.

Agenda

1. To receive apologies for absence
2. Co-option of Member
3. To receive declarations of interest
4. To consider Police Matters
5. To receive a report of the Vale Council Member
6. To approve the Minutes of the
 - a. EGM held on Thursday, August 20
 - b. Meeting of September 7
7. Matters arising from the Minutes
8. To receive updates on completed & actioned projects
 - a. Daffodil Planting
 - b. Remembrance Sunday
 - c. Christmas trees
 - d. Village name signs
 - e. St Nicholas water pumps
 - f. Bonvilston – Best Kept Village – tree and railings
 - g. Bench at northern end of Maes y ffynon
 - h. Bonvilston Village Green Application
9. Correspondence
 - a. Resident concerning footways
 - b. Resident concerning footways
 - c. Resident concerning housing
10. **Public participation**

Agenda (Continued)

11. To consider matters arising from resident correspondence and participation
12. To receive budget update
13. Payments to approve
14. To receive updates from other meetings attended
15. To receive updates on planning applications
 - a. St Nicholas School
16. To consider Planning Applications & Matters
 - a. Field Cottage, A48, Bonvilston
Demolition of existing dwelling and garden outbuilding and erection of one detached dwelling with associated stables and manège
 - b. 11 Maes y ffynon, Bonvilston
Demolition of existing single storey structure and construction of new double storey rear extension, with balcony
17. To consider
 - a. Clerks email address & website domain
 - b. Proposed changes to the roads within St Nicholas
 - c. Footway outside of Old Village Shop, Bonvilston
 - d. Maintenance of bench at top of Duffryn Lane
 - e. Work to railings around Bonvilston's "Best Kept Village" tree
 - f. Proposed new road between Sycamore Cross and junction 34, M4
 - g. Milestones
 - h. Meeting dates for 2021
18. To discuss
 - a. Community Council projects and activities 2021-22
19. Announcements
20. Next meeting

Part ii

The public and press may be excluded from the meeting during consideration of the following item(s) in accordance with section 100A(4) of the Local Government Act, 1972.

21. Clerk & Responsible Financial Officer to the Community Council

Cllr Ian Perry
Chair



2. Co-option of Member(s)

The Community Council has a duty to fill vacancies. When an eligible resident puts themselves forward for co-option, they must be considered.

4. Police Matters

Crime stats for Bonvilston and St Nicholas ward October 2020

****Please note all COVID 19 related calls are logged as ASB****

4/10/20 – RTC – St Nicholas

6/10/20 – Burglary – Bonvilston

14/10/20 – Violence against the person – St Nicholas

15/10/20 – ASB – Bonvilston

16/10/20 – Violence against the person – Bonvilston

20/10/20 – Violence against the person – Bonvilston.



8. Updates on completed & actioned projects

Daffodil Planting

2,000 Tenby Daffodil bulbs planted.

Remembrance Sunday

Wreaths laid, and poppies displayed on lampposts and church and chapel gates.

Christmas trees

Three planters, artwork for planters, trees and solar lights.

Village name signs

Signs cleaned and Community Council logo applied.



St Nicholas water pumps

Contractor employed to remove, repair and renovate, and reinstall the three water pumps. Estimated cost of £1,100.

Should the Community Council create a sign to inform residents about the water pumps, and water provision in St Nicholas?



Old maps show three pumps, one behind the church (as now) one in front of Church Row, and the third in front of Village Farm House, by Ger y llan.

Bench at northern end of Maes y ffynon

Vale of Glamorgan Council replaced the wrong bench. It's now been agreed that the Housing Department will pay for a new bench at the northern end of Maes y ffynon. Highways will install this when resources are available.

Bonvilston Village Green Application

Update at the meeting. Inquiry now likely to be heard in March or April.



9. Correspondence

From a resident of St Nicholas:

As discussed if anything could be done by the council to clean the pavements particularly after the hedges have been cut would be much appreciated and prevent more punctures!

From a resident of Bonvilston:

One issue which I would like to mention is the appalling state of the pavements in Bonvilston . As you know my mum , [REDACTED] , has Alzheimers and is confined to a wheelchair . I take her out , when the weather permits , and often wheel her around Village Farm and , when I am feeling energetic , down to the village shop . The pavements are invariably narrowed by the bushes and detritus from the hedges etc along A48 and are also very uneven . They are also incredibly narrow in places and slope significantly towards the road , so , as well as pushing mum forwards , I fight the wheelchair's need to roll towards the road .

There are also many places where you have to go over a kerb , e.g. at the entrance to Red Lion , and the kerb has not been dropped . I think the issue is ignored because no one has to experience these difficulties but it makes taking mum out a real chore .

It seems to me that one way of slowing traffic as it goes through the village would be to narrow the road by widening the pavements . I know that is not something the CC can pay for , but it needs to lobby the LA / HA about it . Cars regularly come through the village far faster than the speed limit and that will only get worse when the traffic increases when the new houses at Sycamore Cross are occupied .

There are bushes from gardens along the pavement in Village Farm which project over the path and there is an accumulation of soil and vegetation along the A48 between Maes y Ffynnon and the pub .



A resident has written to us to request we reconsider a decision taken in October:

I am disappointed in the community council decision in not using its powers of wellbeing to employ a specialist consultant to diagnose the problems with my home which is owned by Vale Council .

It seems to me that the Vale council seems happy to have their tenants living in defective housing. The works that were carried out by their contractors have made matters worse not better. . There is damp in the walls and floors and when carpet was lifted it was wet and the underlay falling apart as it was so wet . The house is cold and myself and my son have serious health issues . My son has heart disease .which he was born with and now his condition has got worse over the past few years is now waiting heart transplant . And myself i have problems with my left lung and also asthmatic i also have a rare condition which affects my motor motions and can have up to 20 to 30 black outs a day .

I am concerned that the steel frame of the property will corrode damaging the adjoining property .

I am not happy that the Vale Council continue to carry out work without having a specialist make recommendations, because of the issues caused by previous work done by contractors .

I would like the community council to reconsider not to intervene and to please help me .

10. Public participation

This is an opportunity for residents to raise matters of concern to them.



12. Budget and Projects update

Project	Budget	Update
Community Orchard	£300	Ongoing...
Pub Path	£500	Pending...
Christmas trees	£2,000	In action
Adult & teen fitness	£300	
Milestones	£500	
Fingerpost signs	£200	Purchasing one is not feasible
Biodiversity	£500	Budget spent; 2000 Tenby daffodil bulbs planted.
Ger-y-llan bollards	£125	Under consideration
Website	£1,500	Done. Significantly under budget!
Financial Assistance	£2,000	

Reserves 3-12 months

The balance of the Community Council's bank account as of 30/10/20 is £14,152.83.



13. Payments to approve

Payments related to Remembrance

- £1.89 for cable ties
- £30 for 10 large lamppost poppies
- £100 for 100 alter poppies

Payments related to Christmas trees

- £975.00 (excl VAT) for three planters & spider brackets to support Xmas tree.
- £114 + £### for art around planter
- £90 for Xmas trees
- £134.91 for fairy lights
- £### Installation and removal of trees

Office

- £109.92 (£131.90 inc VAT) Black Printer Toner Cartridge

15. Planning Updates

St Nicholas School – Determination postponed until 2021.

Information from the Vale Council:

The Vale Council has allocated £5.010m to complete the scheme as part of the capital programme. The Council is due to receive £2.187m from Welsh Government.

If an alternative site is explored to deliver the scheme, this would likely result in increased costs which would need to be funded by the Council.

The information below outlines the potential additional costs that could be incurred, depending on the site identified.

Estimated Cost (£)

Highways Costs (S278 works) - 690,000

Services - 150,000

Site Clearing and Fencing - 50,000

Cut and Fill - 50,000

Total - 940,000



The estimated costs associated with the S278 works have been provided by the Highways Team (attached) and are just initial high level estimates. There are also additional costs that could be incurred in relation to planning, design, surveys and contractor preliminaries.

With regards to the concerns of governors and school staff in relation to the educational implications associated with the potential relocation of the school, the Council does not have any correspondence. The views of staff and governors were discussed at a range of meetings held between September 2019 and April 2020.

The Vale Council have investigated a new entrance to a school north of the A48 at St Nicholas. The brief for the school entrance included a ghost island, a toucan crossing and a new bus stop.

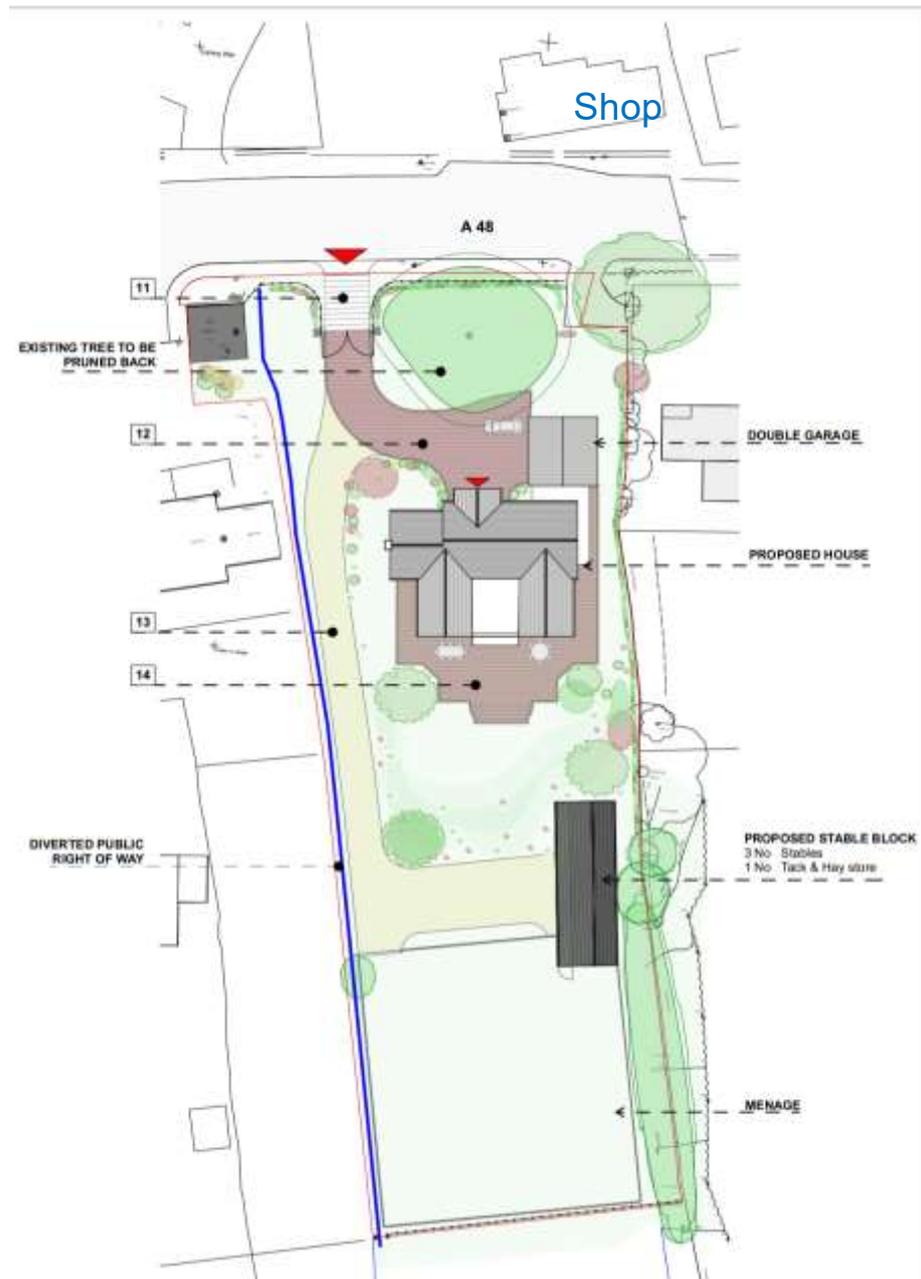
Activity / Service Required	Tick as Appropriate	Fee %	Indicative Cost
Feasibility / Concept Design			
Detailed Design	√	5.95%	£ 31,225.40
Combined Detailed Design & Feasibility / Concept			
Project Management	√	1.67%	£ 8,764.10
Contract Management	√	2.52%	£ 13,224.88
Site Supervision	√	2.52%	£ 13,224.88
CDM - Principal Designer	√	1.67%	£ 8,764.10
Sub Total		14.33%	£ 75,203.36
Design Changes (Client)			
Topographical Survey			
RSA's (Stages 1 - 5)			£ 5,000.00
Feasibility Report			
Sub Total			£ 5,000.00
Total			£ 80,203.36



16. Planning Applications

[2020/01310/FUL](#) – Field Cottage, A48, Bonvilston

Demolition of existing dwelling and garden outbuilding and erection of one detached dwelling with associated stables and manège



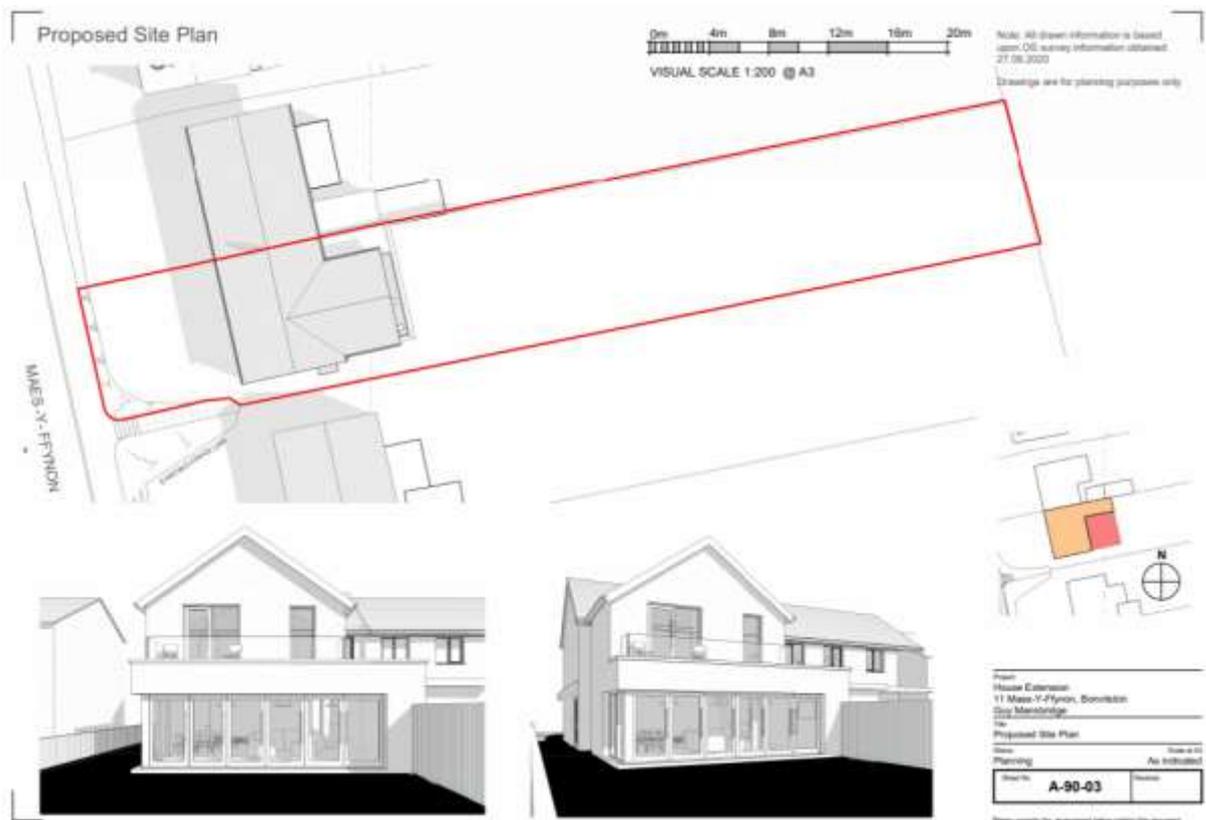
Points for consideration:

- Conservation Area
- Loss of orchard trees
- Diversion of footpath rendering historic stone stile obsolete
- Embodied energy and finite materials in existing building
- Parking for shop opposite

[2020/01256/FUL](#) – 11 Maes y ffynon, Bonvilston



Demolition of existing single storey structure and construction of new double storey rear extension, with balcony



Points for consideration:

- Balcony overlooking neighbouring gardens



17a. Clerks email address and our website domain

Clerk@StNicholasBonvilston-cc.Wales

With the current domain provider, this is £4.40/month

Annual cost of domain name is £9.99

To connect our domain name to the Weebly website is £4/month.

Proposed one-way system & part-pedestrianisation for St Nicholas

From the planning documents related to the school:

The TA identifies that an advisory/informal one way system will be promoted by the school to reduce the potential conflict between pedestrians and vehicles to positively assist in the management of school traffic. Whilst it is considered that a one-way system would be advantageous in controlling vehicular traffic thereby alleviating concerns regarding the conflict of vehicles and resulting congestion, it is the case that informal one-way systems rely heavily on parent / guardian and other motorists compliance to work effectively and cannot be enforced. The highway authority would require a formal one ways system to be pursued.

There is a footway along the A48 but from this footway pupils are expected to walk in the carriageway to enable access to the school gates. With the increase in vehicle trips and pedestrians to /from the school this could increase the likelihood of conflict between the two. The applicant has provided information for possible active travel improvements which includes closing off one of the exits from school to allow pedestrians only and improvements to provide a pedestrian route through the village between the A48 and the school. This would likely reduce the potential conflict between vehicles and pedestrians during AM and PM pick up times and if implemented, would allow the Travel Plan to encourage a modal shift to a more sustainable mode of transport which could reduce vehicle trips. It is assumed using yield



calculations that 92 new pupils could come from neighbouring developments and a large proportion would walk therefore it is imperative that pedestrian provision through the village is provided.

Footway outside Old Village Shop, Bonvilston

Whilst the Vale Council are to provide dropped kerbs within our community, but they are not willing to replace the legacy piece of layby with footway outside the shop, enabling a wheelchair, mobility scooter or buggy to pass comfortably. The Vale Council have offered the Community Council the opportunity to pay for the work.



Maintenance of bench at top of Duffryn Lane

Quote of £180 to treat rot, fill hole by arm, clean and treat

Work to railings around Bonvilston's "Best Kept Village" tree

Quote of £350 to carry our work insitu



Milestones

Proposal for three milestones in polished concrete – bilingual – from four casts. These will be similar in shape and size to the original milestones.



Four casts would be required, costing £400 each. The lettering and numbering imprinted into the concrete, and filled with a green resin. These would then be situated where the original milestones were placed.

Cost of milestones - £1,600



Meeting dates 2021

Option A – meetings continue to be held on Mondays.

Dates	Notes
January 4	
January 25*	Provisional date to agree 2021-22 budget
February 1	
March 1	
April 12	
May 10	AGM and OGM to be held
June 7	
July 5	
August	No meeting
September 6	
October 4	
November 1	
December 6	



Option B – meeting days rotate

Dates	Day	Notes
January 5	Tuesday	
January 27*	Wednesday	Provisional date to agree 2021-22 budget
February 4	Thursday	
March 1	Monday	
April 6	Tuesday	
May 5	Wednesday	AGM and OGM to be held
June 3	Thursday	
July 5	Monday	
August		No meeting
September 7	Tuesday	
October 6	Wednesday	
November 4	Thursday	
December 6	Monday	

18. Community Council projects and activities 2021-22

Further discussion of the Community Council can deliver in 2021-22. This is part of the **Budgeting Process**. In 2019-20, we had the 596th highest levy on Council Tax in Wales. We've held consultations, have we delivered? What do we wish to deliver in 2021-22?

Budget for allotments, environmental projects, **placemaking**, public realm enhancement, community signage, facilities, water bottle refill stations, pull-up bars, street art, information signage, etc.



21. Clerk & Responsible Financial Officer to the Community Council

The Community Council will consider recommendations by the recruitment panel for employment of a new Clerk and Responsible Financial Officer.

