

Ordinary Meeting

Members of the St Nicholas with Bonvilston Community Council are summoned to attend a general meeting of the council online on **Tuesday 9th December 2025 at 7pm**. Members of the public are welcome, and encouraged to attend, and will have opportunity to address the council.

Meeting will be held at the Field Study Centre of Amelia Trust Farm

Zoom Meeting link is <https://zoom.us/j/97962138636>

The meeting will be held in accordance with the Local Government and Elections (Wales) Act 2021. The Act makes permanent provision for remote meetings (multi-location) and electronic publication of documents. The meeting will be recorded for the clerk to ensure the accuracy of the Minutes, recording of meeting will be deleted once minutes approved.

Agenda

1. **Chair's welcome and introduction**
2. **To receive apologies for absence**
3. **To receive Declarations of Interest under the Council's Code of Conduct**
(please clarify the nature of interest as per Standard Committee's request)
4. **To approve Minutes of:**
 - a. **Meeting of 11th Nov 2025**
 - b. **Meeting of 3rd Apr 2025**

Due to lack of information, minutes will be amended after gaining access to recordings of meeting on 3rd Apr 2025.
5. **Public participation**
 - One of the residents emailed the clerk for his concern on Light on footpath which he discussed with Cllr. Perry in 2022-2023. (please see attached emails) refer to Agenda 9a
 - One of the residents emailed to ask the update on progress of Land at Campbell Court and Adoption of Roads at Campbell Court by VoG Agenda refer to 9b-c
 - One of the residents emailed about the litter bin in Bonvilston.(please see the attached email) refer to Agenda 9d
 - One of the residents emailed to advertise on the Council Newsletter. Email forwarded to Chair. Refer to Agend 9e3
6. **Police Matters**

No update from PCSO

7. Planning applications

Update of planning applications for October 2025 (please see the attached list)

New Planning applications (OBJECT OR NO OBJECTION)

a. 21 November 2025

Planning Application No.: 2025/00090/FUL(ANH)

Location: Land adjacent to Hellas, Twyn Bach, St Nicholas

Proposal: Construction of a single residential dwelling on land adjacent to Hellas, including access, gate, fencing and associated development. Proposed alteration to the front boundary treatment of Twyn Bach.

b. 1st December 2025

Planning Application No.: 2025/01200/CAC (WG)

Location: Pwll Sarn Farm, A48 St Nicholas

Proposal: Demolition of the existing substandard ancillary structures attached to the stone barn. The conversion of the existing barn to a residential dwelling forms part of a separate planning application (Ref.2024/00252/FUL)

c. 2nd December 2025

Planning Application No.: 2024/00252/FUL (WG)

Location: Pwll Sarn Farm, A48 St Nicholas

Proposal: The proposed change of use of an existing redundant stone barn with an additional extension for the creation of a new 4 bedroom detached dwelling.

d. 3rd December 2025

Planning Application No.: 2025/01214/FUL (SA)

Location: Sheepcourt Farm, A48 Bonvilston

Proposal: Single storey rear extension and installation of PV panels to front roof.

8. The Clerk/RFO update

a. **The agenda item 5 of meeting on 11th Nov 2025 for consideration relating to the allocation of funding for Christmas events**

- i. OVW confirmed that the resolution made is lawful and binding, ***'The summons must include the agenda for the business to be transacted at the meeting. The agenda should set out the order in which the items will be transacted. A council cannot lawfully transact any business***

which is not included on the agenda.’ In the case in point, it was clear that this matter was included in the business to be transacted.

- ii. OVW also notified the Clerk that expenditure on Christmas events would normally be covered by S137 of the Local Government Act 1972, a grant to an individual is not permissible under Section 137
- iii. Clerk emailed the form and related council policy to the resident who requested the funds, haven't heard from her yet.

9. Other projects and responsibilities

- a. **Lights on the footpath – email from the resident**
 - b. **Update on the progress of Land at Campbell Court -email from resident**
 - c. **Update on the progress of Road Adoption of Campbell Court -email from resident**
 - d. **Elect a representative of Council for OVW meetings**
 - e. **Update from the interim Chair of the School, Church and community committee**
 1. Christmas Tree
 2. Elect new chair of SCCC
 3. Council Newsletter advertisement – email from resident. To elect Newsletter leader to communicate with residents who has needs.
 - f. **Update from the chair of the finance committee**
 - i. **To approve December payments awaiting authorisation list**
 1. By Election on 16th Oct 2025 invoice from the Vale Council £3383.95
 2. Received Councillor remuneration claim form from Cllr. Volrath for 2025/2026, total allowance due £156+£52+£500=£708
 3. Clerk/RFO Salary- Contracted hours 45hours, extra hours 55.35hours to approve. Total hours 100.35hours Total amount after NI deduction £1677.23 hours breakdown: ILCA Training 11.35hours, Clerk meetings:4.54hours, Clerk work 53.67hours, Clerk/RFO work:19.08hours, RFO work: 11.71hours.
 - ii. **November 2025 Payments list & Limited Bank Reconciliation (no income)**
 - iii. **Internal Audit**
 - iv. **External Audit**
 - v. **Strategic Plan & Precept 2026/2027 update**
 - g. **Section 6 report due to file in December 2025**
 - h. **Bus Stop update**
- 10. To receive reports from Chairman, Clerk and Members, and anything urgent.**
- 11. Correspondence from organisations including One Voice Wales**
- 12. Correspondence from the members of the public**

13. Next meeting

Tuesday, 13th January 2025 at 7pm Ordinary Meeting (monthly)

Signed by*Joan Chen.*

Joan Chen – Clerk to the Council