

January 9, 2025

Meeting

Members of the St Nicholas with Bonvilston Community Council are summoned to attend a meeting of the council. Those attending may do so remotely (link on our website) or by being physically present at the Field Study Centre, Amelia Trust Farm on **Tuesday 14th January 2024 at 7pm**. Members of the public are welcome, and encouraged to attend, and will have opportunity to address the council.

The meeting will be held in accordance with the Local Government and Elections (Wales) Act 2021. The Act makes permanent provision for remote meetings (multi-location) and electronic publication of documents. The meeting will be recorded to ensure the accuracy of the Minutes.

Cllr Ian Perry - Chair

Agenda

- 1. Chair's welcome and introduction**
- 2. To accept apologies for absence**
- 3. To receive declarations of interest**
- 4. Police Matters**
- 5. Vale of Glamorgan Council Matters**
 - a. Land to the North of Maes y Ffynnon, Bonvilston
- 6. To approve Minutes**
 - a. Meeting of December 10, 2024
- 7. Updates from other meetings attended**
- 8. Correspondence from organisations including One Voice Wales**
 - a. Information Commissioners Office
- 9. Feedback on Christmas Trees**
- 10. Clerks' activity report and updates on Community Council projects**
 - a. Defibrillator installation
 - b. Memorial paving and picnic bench
 - c. Warm Up with a Cuppa
 - d. Forces Fitness – Wednesday, April 23
 - e. Remembrance
 - f. New accessible footpath gates
 - g. Training update
 - h. Clerk recruitment
- 11. Correspondence from the public**

12. Discussion Forum – Matters not on the Agenda

13. Co-option of member

14. To consider financial matters

- a. To add member to bank mandate and online banking
- b. Payments to approve
- c. Application for £500 grant to run children's bootcamp from Forces Fitness
- d. Financial Regulations update

15. Licencing: Bonvilston Reading Rooms

16. Planning decisions and updates

- a. Oaklands Solar Parc
- b. Planning decisions

17. To consider planning applications and matters.

- a. Model Farm – Hybrid application comprising an outline application for the demolition of existing buildings and erection of 44.75ha Class B1/B2/B8 Business Park, car parking, landscaping, drainage infrastructure, ecological mitigation and ancillary works (all matters reserved aside from access) within Area A and a full application for change of use from agricultural land to country park (Use Class D2) within Area B
- b. 2, Dyffryn Close, St Nicholas – Installation of roof mounted solar panels
- c. 4, Dyffryn Close, St Nicholas – Installation of roof mounted solar panels
- d. 10, Dyffryn Close, St Nicholas – Installation of roof mounted solar panels
- e. 12, Dyffryn Close, St Nicholas – Installation of roof mounted solar panels
- f. 13, Dyffryn Close, St Nicholas – Installation of roof mounted solar panels
- g. Ty Cerrig, Pen Y Waun, Bonvilston – Single storey infill extension to side
- h. Treetops, Duffryn Lane, St Nicholas – New two-storey dwelling in the grounds of Treetops, with associated double garage and landscape work. Existing outbuilding to be demolished and replaced with double garage to serve existing house. Amended plans.

18. To consider

- a. Warm Up with a Cuppa – Baffle Haus
- a. Bonvilston Memorial repairs grant
- b. Ongoing cleaning and maintenance of St Nicholas Memorial
- c. Pedestrian gates at Tyn y Coed Farm, Bonvilston
- d. Winter planting of planters
- e. Community Hub proposal
- f. Business/Corporate Plan
- g. Brass and tea on the Green, Bonvilston – following walk led by Valeways
- h. Afternoon Tea and Music on the Village Green, St Nicholas – following Valeways walk
- i. VJ80 – August 17



19. To discuss

- a. Improvement and expansion of footpath network
- b. Funding of Active Travel detailed design
- c. Projects for 2025-26

20. Next meeting

January 28.

Part ii – The public and press may be excluded from the meeting during consideration of sensitive item(s) in accordance with section 100A(4) of the Local Government Act, 1972, where necessary, by resolution of the Council.



Supporting Documentation

Police Matters

- 04/12/2024(St Nicholas) Occurrence 2400401869
Report of Vehicle obstruction.
Outcome: Police attended words of advice given to the driver.
- 07/12/2024 (St Nicolas) Occurrence 2400405080
Report of a male acting suspiciously taking photographs of a property.
Outcome: Police attended and spoke to the male who was a courier delivering parcels occurrence finalised.
- 11/12/2024 (St Nicolas) Occurrence 2400409609
Report of a single vehicle Road traffic collision.
Outcome: Police attended no injuries, and vehicle recovered no further action.

Neighbourhood Watch update

Since 2020, Neighbourhood Watch Network has been on a journey to amplify youth voice in communities. Working in partnership with various youth organisations, the charity is on a mission to ensure that the future shapers and leaders of England and Wales have their say on the safety and crime prevention issues that impact them. The Youth in Action newsletter is a brand-new digital community bulletin, primarily aimed at individuals and organisations who work, or aspire to work, with young people (16-24-year-olds), and are keen to make their neighbourhoods inclusive of youth crime prevention and safety

Did you know?

- The front door is the gateway to most homes and often the first route of attempted entry for thieves
- 67% of burglars enter homes via a door!

Vale of Glamorgan Council Matters

Work on 8 dwellings at the northern end of Maes y Ffynnon is programmed to begin on 1/4/2025 and be complete on 1/6/2025. The project cost is £1,900,000.

Correspondence from organisations including One Voice Wales

Information Commissioners Office decision on complaint.



Feedback on Christmas Trees



Ten Christmas trees were installed at the beginning of December. Whilst the trees withstood Storm Darragh, the lights were damaged on five of the trees. Minor vandalism was suffered by the trees at Cae Newydd and on St Nicholas Village Green. Extensive damage was caused to the tree on Duffryn Lane, including the cutting of the light cable and smashing of baubles, although two baubles were recovered from the field opposite. Smashed baubles were also recovered from the field due to the risk to animals. No loss of baubles occurred in Bonvilston. Finally, two sets of mains powered lights were shortened by someone with a pair of scissors.

Clerks' activity report and updates on Community Council projects

- a. Defibrillator installation
Electrician assigned for installation
- b. Memorial paving and picnic bench
Work ongoing – kerbs to be dropped on January 16-17.
- c. Warm Up with a Cuppa
January 15 – leaflets circulated
- d. Childrens boot camp – Forces Fitness – Wednesday, April 23
Date booked
- e. Remembrance
Pipers booked for November 9 and November 11, from 10:30am
- f. New accessible footpath gates
Meeting held with Vale Council Public Rights Of Way team regarding installation and associated groundworks and bridges.
- g. Training completed and to do
Code of Conduct training

Correspondence from organisations including One Voice Wales



Correspondence Received from Residents

None

Discussion Forum – Matters not on the Agenda

This is an opportunity for residents to raise matters of concern to them.

This replaces the section of the agenda formerly referred to as Public Participation, due to the changes coming in from the Local Government and Elections Act (Wales), 2021. Members of the public will be offered the opportunity to speak, briefly, on all agenda items.

Finances

Payments Received

Precept 2024/25 December Instalment 22,590.00

Payments to approve

- PR Accountancy (Gocardless) – Payroll – £20.00 (direct debit) – February
- Acrobat DC subscription – £19.97 (card) – February
- Enwau – Clerks email – £10.26 (card) – February
- Giff Gaff – phone and data – £6 (card) – February
- Scribe 58.80 (direct debit) – February
- Abbey Building – installation of ten Christmas Trees – £3,976 + £795VAT = £4,771.28
- Abbey Building – replacement of lights - £396 + £79.20VAT = £475.20
- Equals Money – Annual Account Fee - £60
- Expenses – Cllr Perry



Planning Updates & Decisions

Maes y Ffynnon

Work to commence on April 1, 2025 at a cost of £1,900,000.

Oaklands Solar Park

Infinis have purchased Oakland Solar Park. Infinis is a leading low carbon energy generator. We capture methane from landfill sites and disused mines, and use it to generate electricity. Our flexible power response and battery storage projects support the electricity grid when needed. We're committed to continuing to invest in renewables, including solar. It's great to be helping the UK's transition to net zero. Infinis is headquartered in Northampton, UK and owned by 3i Infrastructure plc.

Planning Decisions

Dyffryn Gardens, Duffryn Lane, St. Nicholas

Directional Signage for visitors including car parking and access, facilities, and exits.
Instructional Signage for visitors including maps, restricted areas, and opening times.
Mixture of: Wall mounted, Bracket mounted, Buried, and freestanding signs.

Approved 16/12/2024

Laurence House, Duffryn Lane, St Nicholas, Cardiff

Work to Trees in St Nicholas Conservation Area: G1 - Sectioning down and removal of a row of Poplar Trees

Approved 09/12/2024



Planning Applications

Model Farm – [2019/00871/OUT](#)

Hybrid application comprising an outline application for the demolition of existing buildings and erection of 44.75ha Class B1/B2/B8 Business Park, car parking, landscaping, drainage infrastructure, ecological mitigation and ancillary works (all matters reserved aside from access) within Area A and a full application for change of use from agricultural land to country park (Use Class D2) within Area B.

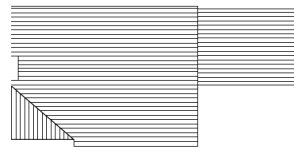
Figure 4.14: Total PrT and HGV traffic flow difference (AM)



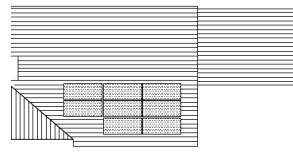
Figure 4.15: Total PrT and HGV traffic flow difference (PM)



2 Duffryn Close, St Nicholas – [2024/01134/FUL](#)
Installation of roof mounted solar panels



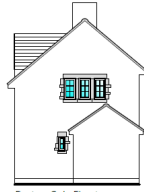
Existing Roof Plan



Proposed Roof Plan



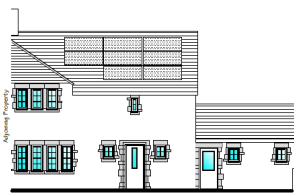
Existing Front Elevation



Existing Side Elevation



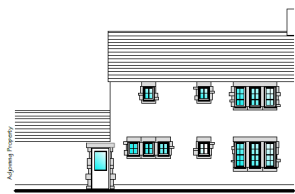
Existing Rear Elevation



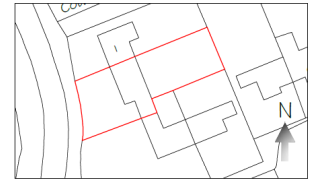
Proposed Front Elevation



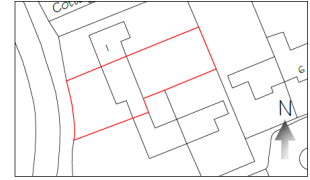
Proposed Side Elevation



Proposed Rear Elevation



Existing Site Plan At 1:500 Scale

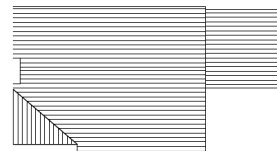


Proposed Site Plan At 1:500 Scale

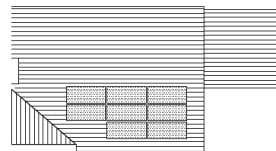


Site Location Plan at 1:1250 Scale

4 Duffryn Close, St Nicholas – [2024/01135/FUL](#)
Installation of roof mounted solar panels



Existing Roof Plan



Proposed Roof Plan



Existing Front Elevation



Existing Side Elevation



Existing Rear Elevation



Proposed Front Elevation



Proposed Side Elevation



Proposed Rear Elevation



Existing Site Plan At 1:500 Scale



Proposed Site Plan At 1:500 Scale

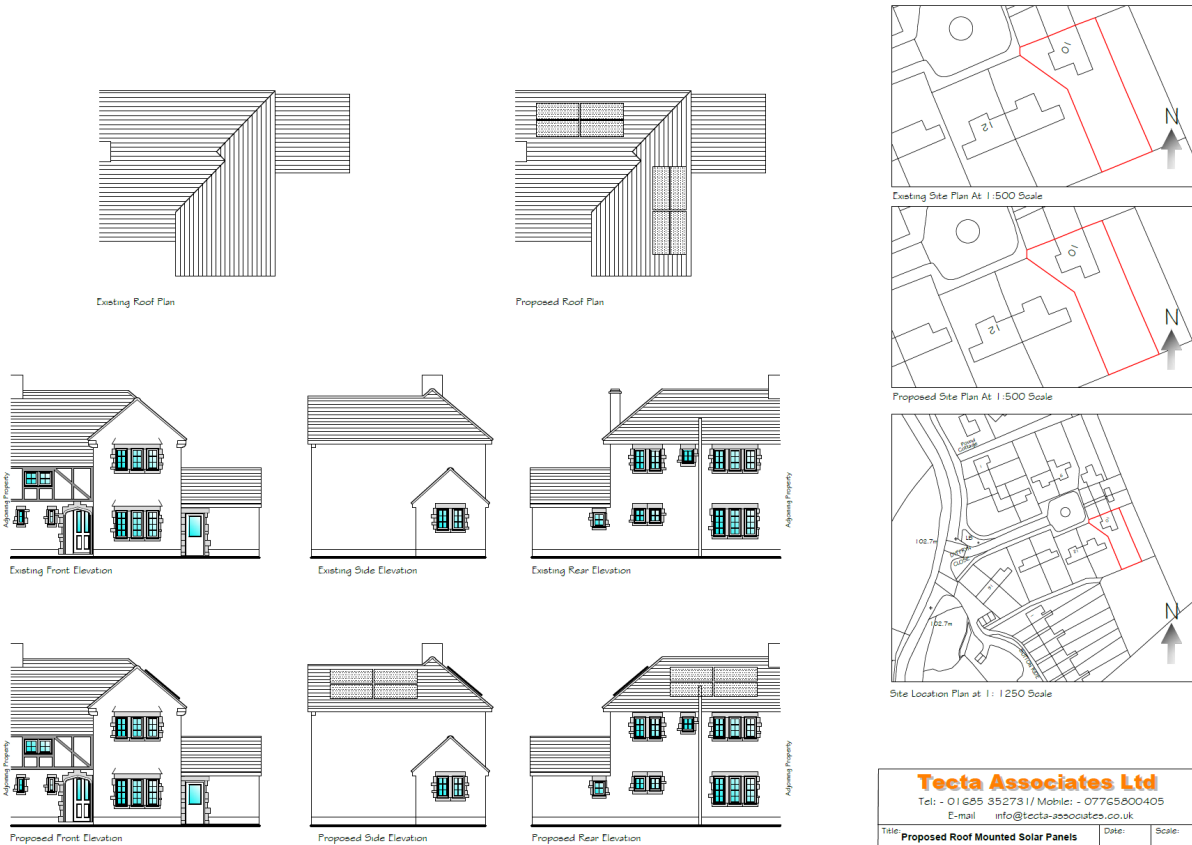


Site Location Plan at 1:1250 Scale

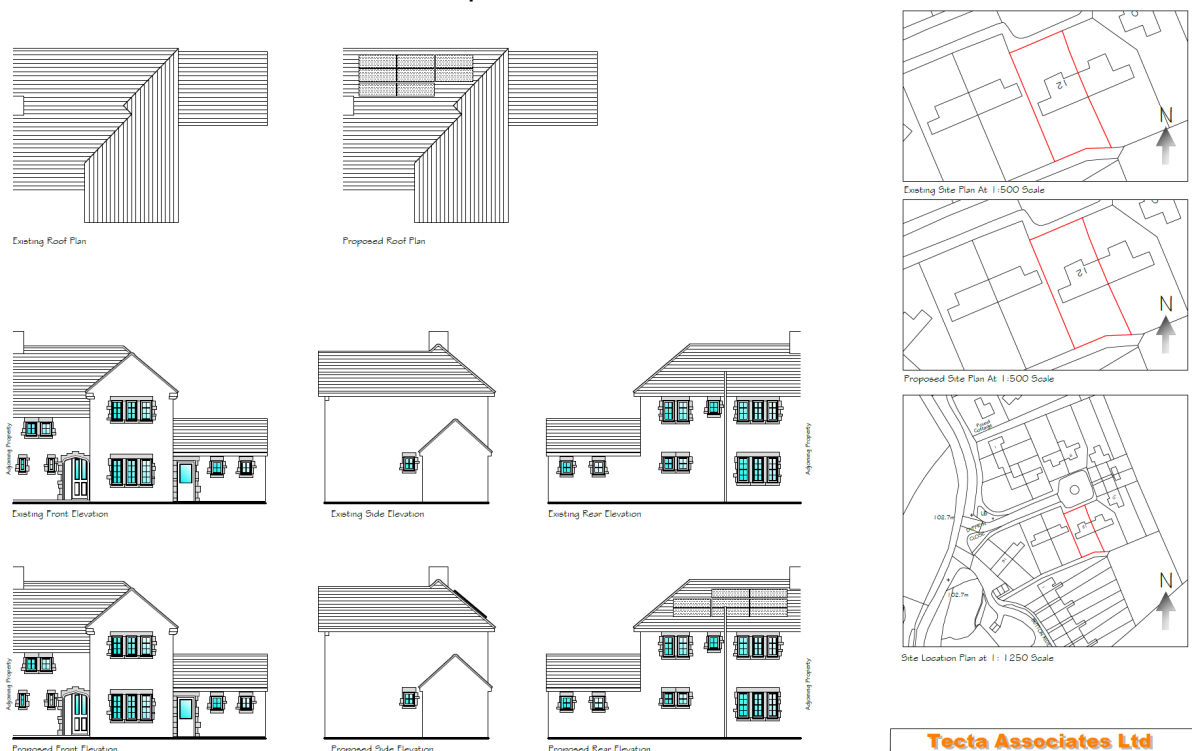
Tecta Associates Ltd



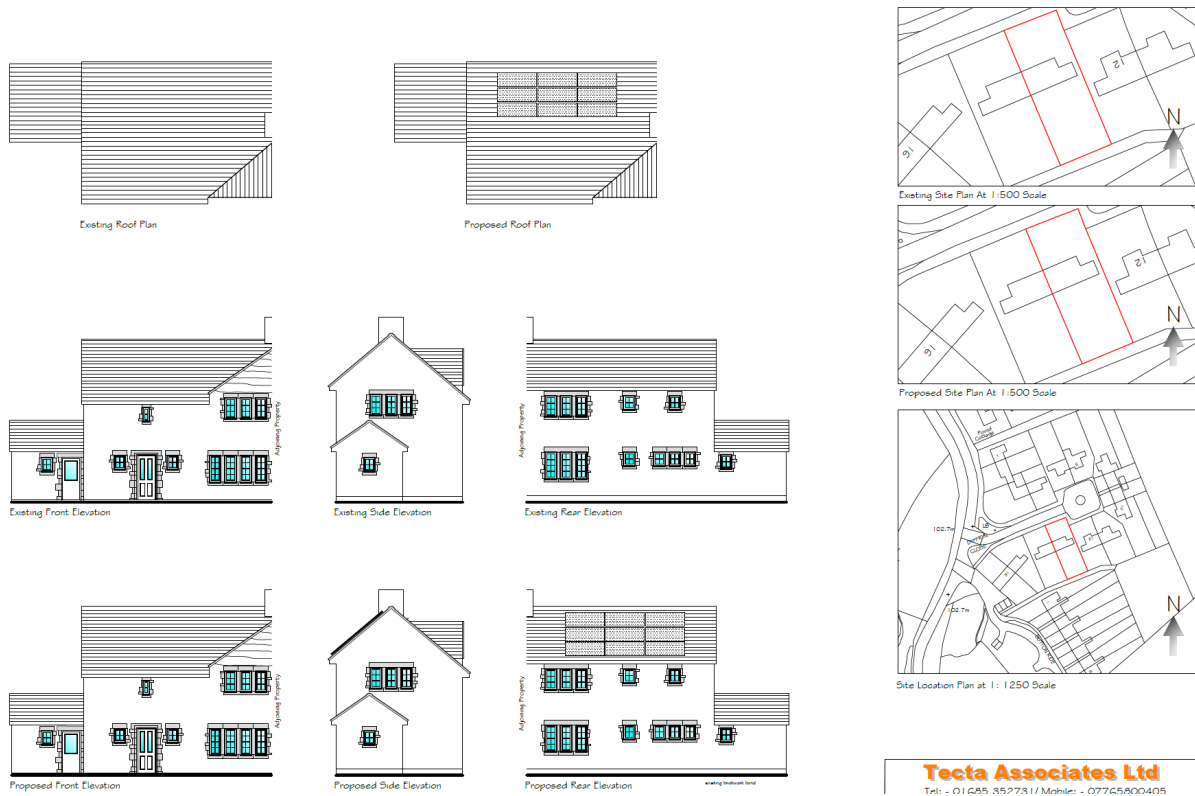
10, Dyffryn Close, St Nicholas Installation of roof mounted solar panels



12, Dyffryn Close, St Nicholas – [2024/01137/FUL](#) Installation of roof mounted solar panels



13, Dyffryn Close, St Nicholas – [2024/01138/FUL](#) Installation of roof mounted solar panels



Each planning application on Duffryn Close is accompanied by a Green Infrastructure Statement

The proposed development is within a residential area and consists of the installation of roof mounted solar panels.

The objective of this green infrastructure statement is to maintain and develop a network of green corridors and infrastructure to support biodiversity and ensure they link in with the wider ecosystem.

The site plans, floor plans and elevations can be seen in drawing TAL24/30/05 that accompanies this statement.

The site is predominately residential surrounded by farmland.

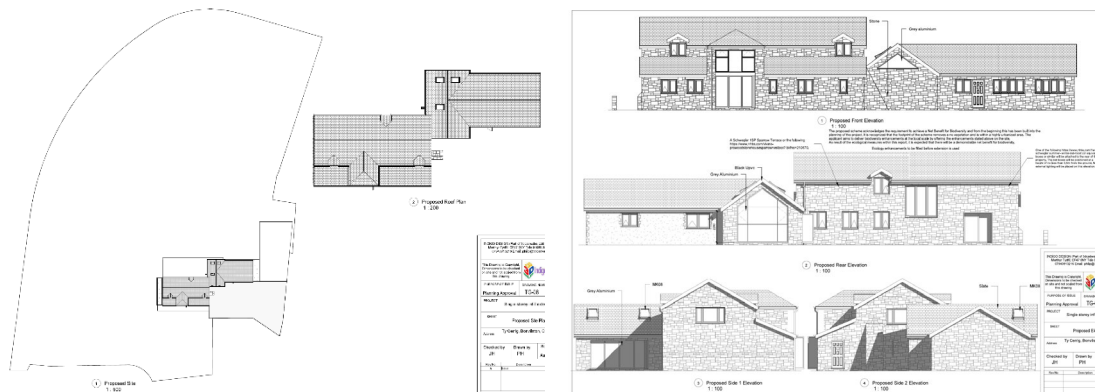
It is proposed that a woodcrete (or similar) blue tit nesting boxes be attached under the eaves or to trees within the site boundary.



Example of woodcrete bird nesting box – available from <https://www.wildcare.co.uk/schwegler-1b-bird-box-26mm.html>



Ty Cerrig, Pen Y Waun (Off Greenway Road), Bonvilston – [2024/01176/FUL](#)



1 Existing Illustration A



2 Proposed Illustration A



Treetops, Duffryn Lane, St Nicholas – [2024/01055/FUL](#)

Re-consultation on amendments.

New two-storey dwelling in the grounds of Treetops, with associated double garage and landscape work. Existing outbuilding to be demolished and replaced with double garage to serve existing house.

In the amended plan, the dwelling has been moved a small distance away from the rear boundary. Additional tree planting is also detailed on the amended plans.



Licensing: Bonvilston Reading Rooms

This document is available in Welsh / Mae'r ddogfen hon ar gael yn Gymraeg.

Licensing Act 2003 - Public Notice of Application Application for a Premises Licence (under section 17)

Notice is given that

an application has been made to the Vale of Glamorgan Council (the Licensing Authority) for a **Premises Licence**

Name of Applicant: The Trustees of Bonvilston Reading Room

Name and Postal address of Premises:

**Bonvilston Reading Room
A48
Bonvilston
CF5 6TR**

Statement of Relevant Licensable Activities which it is proposed will be carried on or from the premises together with the relevant times:

Monday to Sunday 10:00 to 23:30
Plays, Films, Live Music, Recorded Music, Performance of Dance, Late Night Refreshment and Sale of Alcohol.

The Licensing Register may be inspected at the Licensing Section, The Vale of Glamorgan Council, Civic Offices, Holton Road, Barry CF63 4RU between 9.00 am and 4.00 pm (Monday to Friday except public holidays).

Any representations must be made in writing to the above address or via e-mail at licensing@valeofglamorgan.gov.uk by 6th January 2025. It is an offence knowingly or recklessly to make a false statement in connection with an application punishable on summary conviction by an unlimited fine.



Matters for Consideration

Bonvilston War Memorial

The War Memorials Trust recommend that the community council employ a Conservation Approved Professional Advisor (CAPA) to assess the war memorial and advise on the extent of the works required with consideration given to the multi period aspects of the war memorial.

War Memorials Trust can provide Professional Advice Grants at the start of a project to ensure that decisionmakers fully understand the works required. It can be used to commission specialist reports or investigations to better understand any works which may be required to the memorial at the earliest stages of the project.

The Professional Advice Grant is a specific funding stream with minimal application requirements for a limited amount of works and can be applied for through War Memorials Online in the same way as other Pre-Applications. If the Community Council wishes to apply a form is completed and submitted to the online Grants Pre-application form. War Memorials Trust is unable to fund works which have already started or are finished.

New Public Right of Way gates at Tyn y Coed

Following a site visit, there is a request for an additional five accessible gates. These will replace two stiles, put the footpath back on the correct alignment and bypass field gates that are sometimes closed and difficult to open and in muddy areas..



Community Hub

The Community Council is seeking a Community Hub in order to increase the services it offers to residents. This will assist it in its duties to improving the health and well-being of residents and future generations.

The Community Hub would provide office space for the Clerk to the Community Council. The Clerk would be employed to work at the office for 20 hour per week enabling the building to be open throughout the week. A staffed building enables us to provide services:

- **A Share shed/library of things & book exchange.**
Infrequently used garden and household items can be borrowed by residents. Items might include step ladders, leaf blowers, wheelbarrows, sewing machines, carpet cleaners, tools, etc.
- **A shop/vending machine**
Selling local produce – perhaps a milk vending machine supplied by a local farm.
- **Parcel Shop**
For receiving and despatching parcels. Access to Post Offices and postal shops is limited.
- **Coffee Shop**
A place for residents to gather and meet – and also a **warm space**. This can also be utilised as a pop-up bar on occasional evenings.
- **Virtual Office/meeting space**
A place where people can work without traveling to an office. Where volunteers assisting the Community Council in its work can meet.
- **Police Liaison events**
The coffee shop can host events for residents to meet with local police officers.
- **Tourist Information and guarded bicycle parking**
Information would be provided on the local footpath network and attractions. Guarded bicycle parking encourages people to stop in the village when on a cycling trip.
- **Bottle refill station / drinking water fountain and public toilet**
To enable visitors to drink water and to encourage people not to carry single use plastic bottles. There are currently no public toilets in St Nicholas
- **Supply of recycling sacks and boxes**
Residents currently have to travel to Cowbridge, Penarth or Barry to obtain sacks for their recycling.



- **Repair Shed**

Perhaps joining the Men's Shed Cymru/Association. A space for people to meet to mend things or enjoy a hobby.

The Old School

The Old School is situated ideally **in the heart of St Nicholas**, just across from the Village Green and Memorial. We have residents who went to school here, some prior to the school opening on the second site that was the Village Field.

It is a beautiful and historical building that needs to be seen and utilised as much as possible.

The building has a playground for outdoor activities and outbuildings for the Share Shed and farm produce vending shed.

It's in direct sightline of the Village Green and War Memorial where the Community Council holds events. Recent events include Remembrance Commemorations, the Platinum Jubilee and Coronation picnics, D Day 80, and Afternoon Tea and Jazz on the Village Green. Having a physical building close by supports these activities.

Whilst the council can consider alternative locations, the Old School alone can support activities on the Village Green and at the Memorial.



Mission

Enabling residents to participate in shaping our communities and proactively enhancing our distinctive rural communities for the benefit of the health and well-being of residents and future generations

Aims

- 1. To create an age and disAbility friendly community**
- 2. To protect residents from pollution and to provide opportunities that promote good health and well-being – including creating strong social connections between residents and areas for recreation**
- 3. To develop services to reduce the environmental footprint of our community and to support nature**
- 4. To enhance the public realm and reinforce the distinctiveness of our community**
- 5. To keep our community informed on the work of the Community Council and our partners and of matters important to them**
- 6. To improve the safety of our community and reduce opportunities for criminal activity**

Activities that the Community Council is involved in include:

- Commenting on planning matters
- Providing a platform for residents to raise & resolve matters & issues of importance
- Liaising with the police and disseminating information to residents
- Distributing newsletters and providing relevant news and information to residents
- Ensuring the community is kept clean and tidy and Japanese Knotweed is tackled
- Leading Remembrance and maintaining the communities War Memorials and St Nicholas Village Green
- Leading the celebrations of national events and providing other community events
- Providing and maintaining defibrillators and Bleed Control Kits
- Installing Christmas Trees around the community
- Planting wildflowers, bulbs and trees and providing and planting planters



Objectives – 2025 to 2030

1. To make our community walkable by ensuring footways are well maintained and free from obstruction. Seating will be provided to enable walking and accessible gates will enable access to the countryside.
2. To provide opportunities for vulnerable groups to better participate and contribute to village life.
3. To improve footpaths with accessible gates, providing at least three routes that are fully accessible to people riding all-terrain mobility scooters, reopen lost footpaths and promote walking on the footpaths in our community with information and events.
4. To collaborate with partners to open a new public right of way.
5. To support a new mobility scooter rental service for visitors.
6. To have defibrillators and first aid kits throughout the community.
7. To successfully advocate for average speed cameras on the A48, wider footways and bicycle paths and a review of speed limits to reduce road noise, pollution and the dangers from traffic.
8. To provide an office for our Clerk and additional services including:
 - a. Share shed/library of things & book exchange
 - b. Shop/vending machines supporting local production
 - c. Parcel shop
 - d. Coffee shop (warm space) and pop-up bar
 - e. Tourist information and guarded bicycle parking
 - f. Supply of recycling sacks and boxes
 - g. Police liaison events
 - h. Virtual Office/meeting space
 - i. Public toilet and drinking fountain/bottle refill station.
9. To plant spring bulbs, wildflowers and bulbs in appropriate spaces. Quantity? Area?
10. To provide comfortable, clean and distinctive bus shelters and up to date information of public transport services, including Greenlinks.
11. To produce regular newsletters and leaflets for residents.
12. To liaise with the police to disseminate information and advice to help reduce crime – three physical meetings each year.
13. To support the development of Active Travel infrastructure.
14. To support provision of new play and fitness opportunities for people of all ages in both villages.
15. To develop and support a network of community volunteers that support the work of the Community Council. This includes the maintenance of planters throughout the villages resulting in an entry into Wales in Bloom.

