

St. Nicholas with Bonvilston Community Council Annual Meeting June 27th 2025

Members of the St Nicholas with Bonvilston Community Council are summoned to attend an annual meeting of the council. Those attending may do so remotely (link on our website or the Council's facebook page) on Friday 27th June 2025 at 7pm. Members of the public are welcome, and encouraged to attend, and will have opportunity to address the council.

The meeting will be held in accordance with the Local Government and Elections (Wales) Act 2021. The Act makes permanent provision for remote meetings (multi-location) and electronic publication of documents. The meeting will be recorded to ensure the accuracy of the Minutes.

Annual Meeting Agenda

1. Election of Chair and Vice-Chair
2. Delivery by the chair of their acceptance of office forms
3. Confirmation of the accuracy of the minutes of the last meeting
4. Review of access to the following: -
 - a. Council Bank account
 - b. Council business Zoom account
 - c. Council Website
 - d. Scribe
 - e. Facebook pages
5. Receipt of the minutes of the last meeting of all committees
6. Considerations of recommendations made by committees
7. Review of the delegation arrangements to committees, Sub-committees', staff and other local authorities.
8. Review of the terms of reference for committees
9. Appointment of members to existing committees
10. Appointment of any new committees
11. Review and adoption of the standing orders and financial regulations.
12. Review of the eligibility criteria for the use of the general power of competence.
13. Review and adoption of the council's annual report
14. Review and adoption of the council's training plan
15. Review of arrangements (including legal agreements) with other local authorities, not for profit bodies and businesses

16. Review of representation on or work with external bodies and arrangements for reporting back.
17. Review of inventory of land and other assets including buildings and office equipment.
18. Confirmation of arrangements for insurance cover in respect of all insurable risks
19. Review of the council's and/or staff subscriptions to other bodies
20. Review of the council's complaints procedure
21. Review of the council's policies, procedures and practices in respect of it's obligations under freedom of information and data protection legislation.
22. Review of the Councils policies for dealing with the press/media
23. Review of the council's employment policies and procedures
24. Review of the council's expenditure incurred under s.137 of the Local Government Act 1972
25. Arrange the time and place of ordinary meetings of the council up to and including the next annual meeting.