

**St. Nicholas & Bonvilston Community Council**

**Inventory/Asset Record 2019/2020**

<b>Organisation</b>	St. Nicholas & Bonvilston Community Council
<b>Completed By:</b>	Naomi McGarrigle - Clerk
<b>Email Address:</b>	<a href="mailto:clerk.snbcc@hotmail.com">clerk.snbcc@hotmail.com</a>
<b>Date:</b>	31.03.2020

\*This form will need to be updated in March every year to note any new purchases and/or disposals.

Item description	Item Ref No.	Qty	Serial Number/s (if available)	Date Purchased (approx)	Current Asset Value	Base Location of Item	What is the current condition of the asset? Excellent/Good/Fair/Poor	Was this item purchased entirely from St. Nicholas & Bonvilston CC funds? YES/NO
Badge of Office	n/a	1	n/a		£200.00	Chair's Home Address	Excellent	Yes
Projector	n/a	1	n/a	Mar-20	£69.99	Clerk's Home Address	Excellent	Yes
Levono Thinkpad Laptop	n/a	1	HID030493	Aug-17	£836.00	Clerk's Home Address	Excellent	Yes
Notice Board (Bonvilston)	n/a	1	n/a		£500.00	Entrance of Maes y Ffynnon	Good	Yes
Notice Board (St. Nicholas)	n/a	1	n/a		£500.00	Village Green	Good	Yes
Shredder	n/a	1	n/a	May-19	£25.50	Clerk's Home Address	Excellent	Yes
Filing Cabinet	n/a	1	n/a	Jun-19	£118.00	Clerk's Home Address	Excellent	Yes
Defibrillator & External Case	n/a	1	(21)X19J210646	Nov-19	£1,964.40	Entrance at St. Nicholas C/W Primary School, St. Nicholas	Excellent	No