



**Minutes of the Meeting of the St Nicholas with Bonvilston Community Council,
on Monday 10th May 2021 at 19:00.**

**The meeting was held remotely in accordance with the Local Authorities
(Coronavirus) (Meetings) (Wales) Regulations 2020.**

Present: Chairman : Councillor Ian Perry.
Vice Chairman : Councillor Sam Cockrell.
Councillors : Andrew Brown, Sophie Curien, Jane Griffiths,
Phillip Moss, Gill Rawson, and Maddie Sims.

In Attendance: Jackie Griffin, Locum Clerk.
2 Members of the Public.

Item 1: Election of Chair.
Councillor Cockrell nominated himself to be Chairman.
Councillor Perry then also nominated himself to be Chairman.
The Members then voted on the nominations.
Resolved that Councillor Perry was elected as Chairman of the
Community Council for the ensuing year.

Item 2: Election of Vice Chair.
Nominations were invited for Vice Chairman.
Proposed by Councillor Perry, seconded by Councillor Sims and
resolved that Councillor Cockrell be elected Vice Chairman for the
ensuing year.

Item 3: To receive Apologies for Absence.
All Members present.

Item 4: To receive Declarations of Interest.
No declarations made.

Item 5: To review the following documents:

- a. Standing Orders**
 - i. Delete 3f – relating to restrictions on public participation.**
 - ii. Add requirement to publish draft Minutes within 7 days of a meeting (3x).**
- b. Social Media Policy**
- c. Welsh Language Policy**
- d. Risk Management Policy**
- e. Financial Regulations**
- f. Financial Assistance Policy**

Proposed by Councillor Perry, seconded by Councillor Cockrell that
with reference to ai. Standing orders be amended to delete 3f – relating

to restrictions on public participation the document is altered to reflect this.

Resolved as proposed.

Proposed by Councillor Griffiths, seconded by Councillor Curien that with reference to all Standing orders being amended to add the requirement to publish draft minutes within 7 days of a meeting (as 3x).

Resolved as proposed.

Resolved that the remaining policies and documents remain unchanged.

Item 6: To consider

a. The Report of the Annual Accounts 2020/21.

The Locum Clerk advised Members that she had not been appointed as the Responsible Financial Officer. Councillor Perry agreed to contact DCK Accounting to enquire on the position with regard to the Annual Accounts.

b. Appointment of an Internal Auditor.

Councillor Perry advised that Joanna Howells, ex-clerk of Peterston Super Ely Community Council had previously been appointed as the Internal Auditor.

Proposed by Councillor Moss, seconded by Councillor Sims and **resolved** that Ms Howells be appointed Internal Auditor for the year 2020/2021.

c. The Annual Return.

This item was dealt with under 6a.

Item 7: Appointment of Representatives of outside bodies:

a. One Voice Wales

Councillor Perry and Councillor Cockrell were appointed to be the Community Council's representatives for the ensuing year.

b. Community Liaison Committee

Both Councillor Perry and Councillor Cockrell expressed their interest in representing the Community Council for the ensuing year.

Proposed by Councillor Moss, seconded by Councillor Griffiths and **resolved** that Councillor Perry be appointed as the Community Council's representative for the ensuing year.

Item 8: Calendar of Meetings 2021-2022.

A proposed calendar of meetings for the ensuing was circulated to Members with the agenda:

June 7th, July 5th, (no meeting in August), September 6th, October 5th, November 1st, December 6th, January 10th, February 7th, March 7th, April 4th, May 9th (to include the Annual meeting).

Resolved that the dates be accepted with the exception of July 5th, which was changed to July 6th, as the 5th clashes with the meetings of One Voice Wales and Community Liaison Committee

Item 9: Closure of the Annual Meeting.
The Chairman declared the Annual Meeting closed.

These Minutes were approved at the meeting of June 2, 2021

A handwritten signature in black ink, appearing to read 'I Perry', written in a cursive style.

Cllr Ian Perry
Chair