

Meeting

Members of the St Nicholas with Bonvilston Community Council are summoned to attend a meeting of the council. Those attending may do so remotely (link on our website) or by being physically present at the Field Study Centre, Amelia Trust Farm on **Tuesday 29th April 2025 at 7pm**. Members of the public are welcome, and encouraged to attend, and will have opportunity to address the council.

The meeting will be held in accordance with the Local Government and Elections (Wales) Act 2021. The Act makes permanent provision for remote meetings (multi-location) and electronic publication of documents. The meeting will be recorded to ensure the accuracy of the Minutes.

Cllr Ian Perry - Chair

Minutes

In attendance:

Cllr(s) Ian Perry (Chair), Anthony Harris, Greg Ward, Kate Reid, Ivan Forcada, Rebecca Hunt, Geoffrey Howell, Matt Hinton, Maria Farkasovska, and Caroline Volrath.

There were 5 members of the public in attendance

The meeting started at 19:42

Agenda

1. Chair's welcome and introduction

The chair welcomed those present.

2. To accept apologies for absence

Apologies were accepted from Jane Griffiths.

3. To receive declarations of interest

None recorded

4. Police Matters

Nothing to report

5. Update from Minor Authority Representative (MAR) Governor at St Nicholas

CIW Primary School

Geoffrey Howell provided an update from the meeting of the governing board.

6. Vale of Glamorgan Council Matters

This will be deferred to a later meeting.

7. To approve Minutes

a. Meeting of February 27

b. Meeting of April 3

c. Extraordinary meeting of April 10

The minutes will be discussed at a later date. Proposed MF seconded KR The Chair stated that he was disappointed with this decision.

8. Feedback from Forces Fitness Bootcamp event, April 23

The Chair provided an update on the event.

9. Clerks' activity report and updates on Community Council projects

a. Village Green and watering of living bollards

The Chair provided an update on the bollards

b. Coffee Morning, Cottrell Park, May 1

Councillors were invited to the coffee morning. This will be updated to the facebook page.

c. VE Day 80 – Thursday, May 8 – Piper, fish & chips, band

The Chair provided an update on the leafleting for the event. It was proposed by the Chair to distribute further leaflets.

d. Brass and tea on the Green, Bonvilston – Sunday, June 1 – Barry Brass

The Chair provided an update on the events.

e. Walk, meet and greet, live music, St Nicholas – Sunday, June 29

The Chair provided an update on the events.

f. VJ Day – Saturday, August 15 – Big Band

The Chair provided an update on the events.

g. Community Family Day, September – Family/children's entertainer

The Chair provided an update on the events.

h. Arrangements for Remembrance Day

To be discussed at a later date

i. Community Survey – Christmas Trees, Community Events, Feedback

To be discussed at a later date

j. Planters

An update was provided.

k. Defibrillator installation

It was confirmed that the Chair is awaiting communication on the installation of the defibrillator.

l. Value in the Vale

This is to be discussed at a later date.

m. Clerk recruitment update

An update was provided, it was noted that the locum clerk will assist with the handover.

n. Training completed and to do

This in ongoing.

Resolved to remove public and press

Exclusion of Public and Press

To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item

RESOLVED: That the press & public be excluded in accordance with the Public Bodies Admissions to Meetings Act 1960

Proposed IP Seconded MH Approved

It was reported that the land at Campbell Court is for sale by auction, the Chair provided an update on the sale. The Chair proposed that the council increase their offer to purchase the land and cover legal fees. Prop IP sec MH, this was approved.

Caroline Volrath joined the meeting at 20:07

The members of the public were re-admitted to the meeting.

Other meetings attended and member activities Update from the Chair on meetings attended

The Chair provided an update on actions undertaken, this included delivering leaflets and watering bollards.

11. Correspondence from organisations including One Voice Wales previously circulated, There were no comments

12. Correspondence from the members of the public

Cllr Hinton updated the council on the impact of insurance premiums on residents. It was proposed to write to the Vale of Glamorgan Council a draft letter will be done by MH, proposed RH seconded CV, approved.

Members of the public had requested that the meeting link is uploaded to the website for future meetings. This will be uploaded for future meetings.

13. Discussion Forum – Matters not on the agenda

Cllr Harris raised concerns regarding the grass cutting and maintenance of the bedding plants. Cllr Volrath provided an update on the work on the planters.

14. To consider Motion: Temporary Suspension of Non-Business As Usual (BAU)

Public Spending Until Recruitment of a Clerk

The motion was previously circulated.

Proposed MH, seconded IV, this item was taken to a vote:

The results were as follows:

MH For

IF For

MF For

KR For

RH For

CV For

GW Abstain

IP Against

AH Abstain

Motion passed with the majority in favour.

There was a discussion on the installation of the defibrillators, this is being chased with the Vale of Glamorgan

15. To consider financial matters

a. Payments Received First installment of precept

It was noted that this had been received.

b. Bank Balance previously circulated

This was noted.

c. Recurring Payments to Approve

To approve the grass cutting contract for 14 cuts a year

Proposed IP, seconded IF, approved.

d. Payments to Approve

The payment list was previously circulated

LGRC proposed AH, seconded CV, approved

IP Expenses

Meeting fees proposed AH, seconded CV, approved.

Office / stationery proposed GW, seconded AH, approved.

Newsletters proposed AH, seconded GW, approved.

Training proposed AH, seconded GW, approved.

Staff costs proposed AH, seconded GW, approved

Christmas proposed AH, seconded GW, approved.

Village green and planting proposed AH, there was no seconder, this was not approved

Remembrance and memorial proposed AH, seconded GW, approved.

Events proposed AH, seconded GW, approved.

Expenses 21/22 – This was not approved

April 2025 expenses – These were previously circulated, these are to be deferred to a future meeting.

MH left the meeting at 21:02

e. Request for Financial Assistance: Amelia Trust Farm.

The Amelia Trust Farm has requested a £400 contribution towards new accessible playground equipment.

It was raised that the trust is not within the boundary of the council. IP proposed to award the grant, this was not seconded. There were objections as it is not essential expenditure and the trust is not within the council boundary.

RH proposed to defer this item to when a clerk is in place as agreed with the BAU motion above. This was seconded by IF. This was approved.

16. Planning decisions and updates

17. To consider planning matters

a. 1 Maes-y-Ffynnon, Bonvilston

Proposed ground floor extension to the rear and side of the existing dwelling

b. Earth Sheltered House, Land South of A48, Bonvilston

Proposed flue

There were no comments on planning matters.

18. To confirm details of June 1 walk and hospitality

There was nothing to report

19. To consider

a. Stronger Communities grant application

There was nothing to report

b. Next coffee morning

There was nothing to report

c. Evening event with Crime Reduction Officer, PCSO, other person of interest?

There was nothing to report

d. St Nicholas and Bonvilston – Villages in Bloom signage

There was nothing to report

e. Planter locations

It was proposed that IP will locate the planters.

CV left the meeting at 21:15

20. To discuss

There was nothing to report on the below items.

- a. Staffing
- b. Minutes management
- c. Attendance of non-members
- d. Matters raised by residents
- e. Communication and meeting planning
- f. Project lead times

21. Next meeting

May 27 (provisional)

The meeting closed at 21:15

Supporting Documentation

Chair's welcome and introduction

The Chair will confirm quorum.

St Nicholas with Bonvilston Community Council intends to provide a safe, friendly and productive place for friends, neighbours and all residents in our community to come together to be constructive, collaborative, to share ideas and problems and seek advice, support and/or actions for the benefit of our community and future generations. The Community Council has a duty to the health and well-being of all residents, employees, and members of the council.

Please raise your hand when you wish to speak and the Chair will bring you in at the appropriate time. Please do not participate in conversations whilst other are speaking. Please keep to the topic raised for discussion or consideration.

Section 48 of the Local Government and Elections (Wales) Act, 2021, makes provision for public participation at full community council meetings or those part of meetings which are open to the public. Whilst members of the public cannot participate in the debate, they may make representations. To speak, a members of the public must raise their hand and the Chair will grant permission when appropriate.

Members of the public may raise matters of concern to them in writing or verbally in the Discussion Forum at the meeting of February 11. This section of the meeting does not allow for formal decisions to be taken by the council.

Police Matters

None

Correspondence from organisations including One Voice Wales

Independent Audit Committee Member Sought

One Voice Wales currently has a vacancy for an independent Member to sit on our Audit Committee.

The independent Member should be from one of our member Councils but should not currently sit on the National Executive Committee.

The Audit Committee performs an important role in preserving the internal control environment of One Voice Wales. It is responsible for scrutinising our financial, audit and risk related activities. Key attributes include financial awareness including ability to read and understand accounts and financial reports, understanding of sound corporate governance, the ability to question and scrutinise constructively and an independent mind.

Vale of Glamorgan Council: All Wales Play Opportunities Grant Capital Funding for Play Spaces and Playgrounds 2025-26

The Vale of Glamorgan Council has secured funding from the Welsh Government to improve the quality of play spaces, refurbish playgrounds and support the creation of accessible play spaces and opportunities for children. The aim of the Play Spaces and

Playgrounds Capital funding is to provide children with better opportunities to play within their local communities. The grant will assist local authorities in responding to shortfalls identified within their Play Sufficiency Assessment and provide flexibility to purchase large scale items to improve opportunities.

any organisations applying for funding must have contributed to the Play Sufficiency Assessment process and demonstrate how their proposal positively impacts on addressing the above and on one or more of the priorities below.

- Increasing access to play opportunities in rural areas
- Providing for the play needs of disabled children
- The ability to safely access local play spaces
- Increasing access to play opportunities through the medium of Welsh
- Children are supported to safely travel to spaces to play and use fun, active methods to do so
- Making use of the natural environment and local spaces for play

One Voice Wales – Upcoming Online Events:

Grant Applications Made Easy: Sharing Ideas & Successes

Monday 28 April 6.30pm -7.30pm

Join our Councils Connect session to exchange ideas and learn from one another on how to improve your chances of securing funding for your communities. This session will provide practical tips and strategies to help strengthen your grant applications.

Effective Community Consultation: Engaging Residents in Decision Making

Tuesday 20 May 2pm - 4pm

Learn how community and town councils successfully engage residents in decision-making. Hear from councils using innovative consultation methods and gain practical strategies to improve participation in your area!

Welsh Government Consultation



All opinions are valued.
Please get in touch if you would like
to take part or for more information
Send us a message on Facebook
or call us
GTW: 02920214411
Travelling Ahead: 08088020025

Welsh Government are changing their
rules on:

- Managing and designing Gypsy and Traveller sites
- How the council carry out housing assessments
- Managing Unauthorised Encampments

Travelling Ahead and Gypsies and
Travellers Wales would love to hear your
views



Vouchers for participation will be offered

Travelling Ahead along with Gypsies and Travellers Wales are undertaking consultations with community members on the following draft Welsh Government documents:

- Designing Gypsy and Traveller Sites
- Managing Gypsy and Traveller Sites
- Undertaking Gypsy and Traveller Accommodations
- Undertaking Gypsy and Traveller Accommodation Assessment


We will be conducting individual interviews and focus groups with community members from across Wales between April 1st and May 30th, 2025. We are inviting people to take part from every local authority site, as well people living in bricks and mortar, those on private sites, and those living roadside. Travelling Ahead are also supporting community members to carry out their own interviews if they are interested – we can provide the information and support to do this. Everything is anonymous.

Ogi's award-winning community fund – Cefnogi – is now open for applications!

Ogi Fibre Communities is offering small pots of funding to support projects that help bring people together and encourage time away from screens.

Community and Town Councils in Ogi fibre areas are eligible to apply.

This includes areas across **Pembrokeshire, Bridgend, Caerphilly, Monmouthshire, Newport, Torfaen, Rhondda Cynon Taff, and the Vale of Glamorgan.**

 **Deadline for applications is Thursday 2 May at 11:59pm.**

Discussion Forum

This is an opportunity for residents to raise matters of concern to them.

This replaces the section of the agenda formerly referred to as Public Participation, due to the changes coming in from the Local Government and Elections Act (Wales), 2021.

Members of the public will be offered the opportunity to speak, briefly, on all agenda items.

This section of the meeting does not allow for formal decisions to be taken by the council.

Financial matters

Payments Received

None

Bank Balance

April 21

- Current Account – £30,461.44
- Petty cash – £3,000
- Savings Account – £40,062.36

Recurring Payments to approve

It is proposed to bring recurring payments to the council for approval annually each March in future.

Seasonal

- Doghill Property Maintenance – £75/cut – Up to 14 cuts of the Village Green from April 21 until November 11, 2025

Monthly

- PR Accountancy (Gocardless) – Payroll – £20.00 (direct debit) x 11 – May 2015 to March 2026
- Acrobat DC subscription – £19.97 (card) x 11 – May 2015 to March 2026
- Enwau – Clerks email – £10.26 (card) x 11 – May 2015 to March 2026
- Giff Gaff – phone and data – £6 (card) x 11 – May 2015 to March 2026
- Scribe 58.80 (direct debit) x 11 – May 2015 to March 2026

Annual

- Enwau – website domain – expected cost £11.99 – due November
- Zoom – remote meeting platform – £129.90 – due July 6

Payments to approve

- LGRC – Locum Clerk – 13.5 hours – Recharge of NI – £693.05 + £126.01 (VAT) = £819.06
- Expenses
 - i. Meetings – £424.59
 - ii. Office and stationery – £30.24
 - iii. Newsletters – £164.85
 - iv. Training – £197.29
 - v. Staff – £42.60
 - vi. Christmas – £246.29
 - vii. Village Green and planting – £531.45
 - viii. Remembrance and Memorial – £1,378.46
 - ix. Events – £267.57
 - x. Expenses incurred in 2021-22 – £1,186.18
 - xi.** April 2025

Planning Updates & Decisions

Dyffryn Gardens, Duffryn Lane, St. Nicholas – 2025/00002/LBC

Repair and replacement to existing railings and balustrading. Installation of vine wires. As outlined in supporting documents.

Approved subject to CADW

Planning Applications

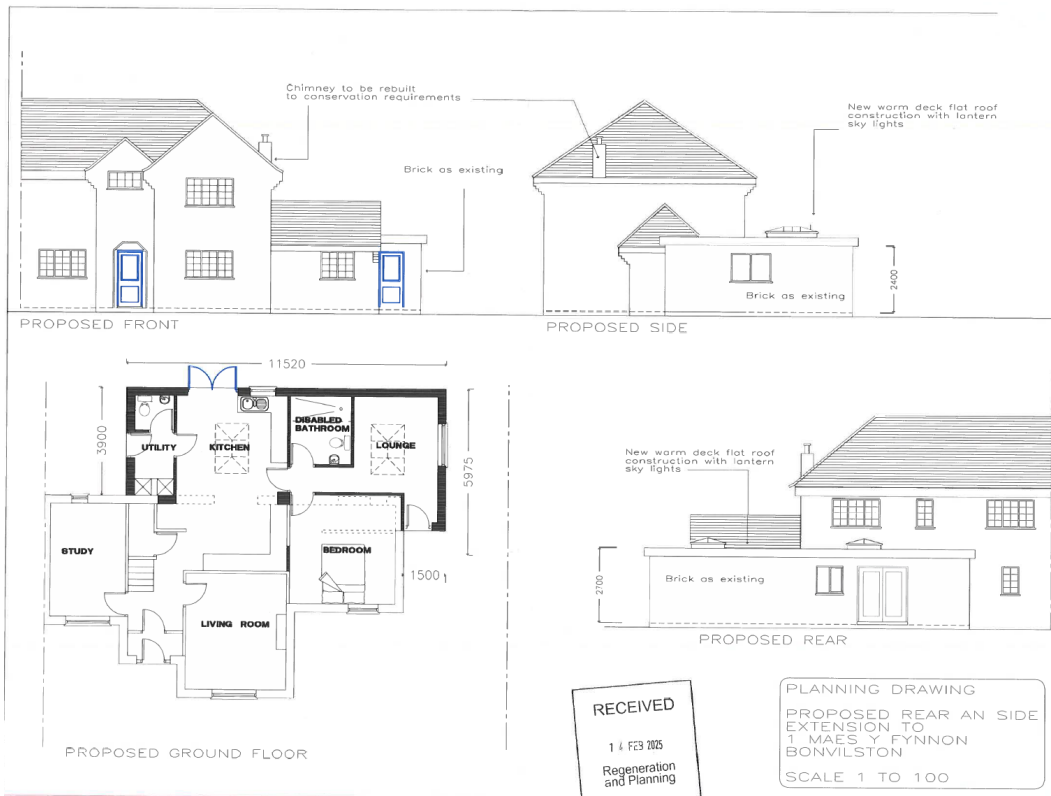
1 Maes y Ffynnon, Bonvilston – [2025/00165/FUL](#)

Proposed ground floor extension to the rear and side of the existing dwelling

Existing

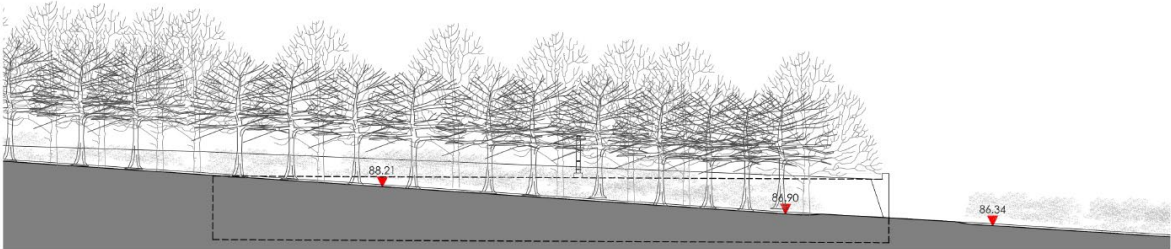


Proposed

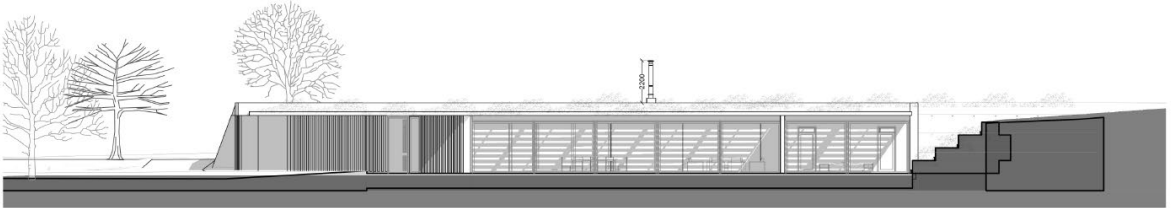


Earth Sheltered House, Land South of A48, Bonvilston – [2025/00239/FUL](#)

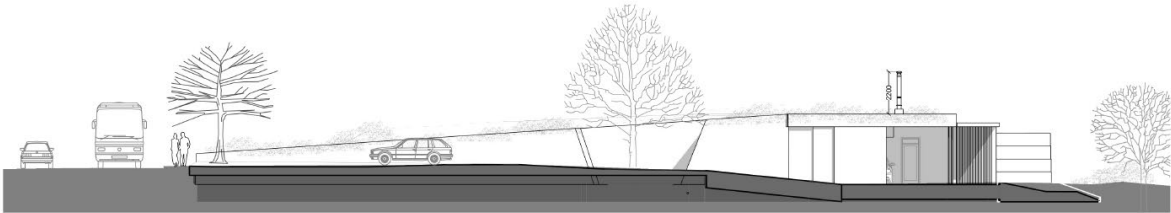
Proposed flue



Street (Front) Elevation



Rear Elevation



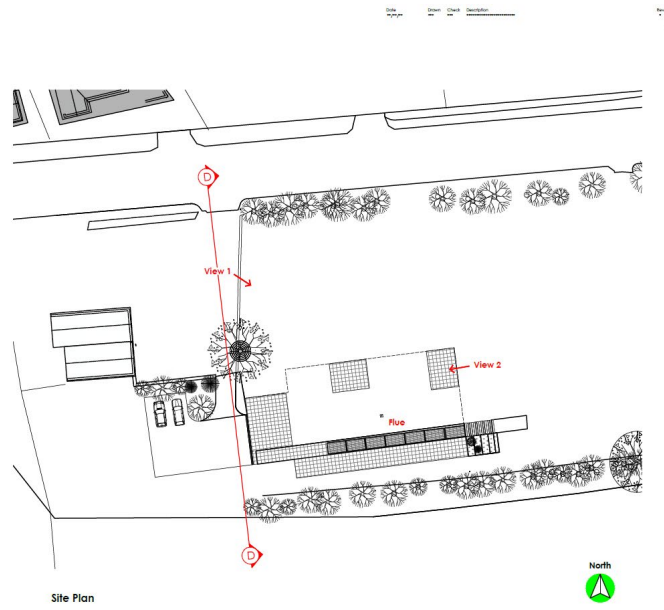
Section 'D-D'



View 1: Proposed Flue from Driveway



View 2: Proposed Flue from Roof Level



Proposed Underground House: 22/024	22/024	
Bonvilston, Vale of Glamorgan	003/10	441
	AL(0110)	
Title: Proposed Site Plan		
Date: 27/02/2025	Drawn:	Scale: 1:500 @ A3
		Town planners Environmental & Urban Design
<small>Unit 10, Llanerch Industrial Park, 2000, South Cardiff, CF23 5YU</small>		<small>www.aeuad.co.uk</small> <small>01495 344444</small>

Matters for Consideration