

Minutes of the extraordinary Meeting of St Nicholas with Bonvilston Community Council, held on Thursday 10th of April 2025.

The meeting was called by the Chair and held remotely in accordance with the Local Government and Elections (Wales) Act 2021 and the council Standing Orders.

Members present: Cllr I Perry (Chair), Cllr A Harris, Cllr J Griffiths.

Also present: Katie Jeffreys (Locum Clerk), 4 members of the public joined the meeting remotely.

The meeting was opened by the Chair at 19:00.

It was confirmed that the meeting was quorate with 3 members

a. **Chair's welcome and introductions**

The Chair confirmed quorum and introduced members of the council to the public.

b. **To receive apologies for absence**

There were no apologies for absence received.

c. **To receive declarations of interest**

Cllr Perry will withdraw from the room when matters related to his expenses are considered.

d. **Land at Campbell Court**

Cllr Perry made members aware that the land is now for sale by auction.

e. **To consider financial matters**

a. Scribe data input and AGAR

It was **resolved** to instruct Scribe to input the remaining data at a cost of £299 to finalise accounts.

Proposed Cllr Griffiths, seconded Cllr Volrath.

It was **resolved** for this to continue in April and May at an additional cost, and for training to be provided for the new clerk.

Proposed Cllr Griffiths, seconded Cllr Volrath

b. Payments to Approve

a. Retrospective regular payments approved

- Enwau – Clerks email address and storage – £10.26 (card) – April 5
- Giff Gaff – Clerk's phone and data – £6 (card) – April 10

Proposed Cllr Volrath, seconded Cllr Griffiths

The payments were approved.

b. Regular payments approved

- Scribe 58.80 (direct debit) – April 15
- Acrobat DC subscription – £19.97 (card) – April 20
- PR Accountancy (Gocardless) – Payroll – £20.00 (direct debit) – April 25

Proposed Cllr Griffiths, seconded Cllr Volrath

c. Payment of invoices approved

- Horizon – dropping of kerb to Village Green, payment of £565 to the Vale Council for a S171 licence, concrete subbase for picnic table and removal of all arisings/waste – 4,540.90 (inc. VAT)
- Damian McKenna – Clearance of rubble from Village Green and green waste from churchyard for Community Payback – £260 + £52(VAT) = green waste removal from church and rubble = £312
- Damian McKenna – filling planters – £395+VAT = £474
- LGRC – Locum Clerk – 12.75 hours – £654.54 + £119.01 (VAT) = £773.55
- LGRC – Locum Clerk balance outstanding (cheque 101119 has gone astray) – £243.69
- Centrewire – 2x one-way Marlow gates, 1X Denstone bridle gate, 11x 2-way Denstone gates, 8x one-way Denstone gates – £11,385.34 - 5% = 10,816.07
Plus VAT = £12,979.29
- Scribe – set up costs - £449+VAT = 538.90
- Doghill Property Management – grass cutting - £75.00

The payments were approved

Proposed Cllr Griffiths, seconded Cllr Volrath

c. Expenses – Cllr Perry

This item is to be deferred to a later agenda due to being inquorate when Cllr Perry would leave the meeting.

- a.i. Meetings – £408.39
- a.ii. Office and stationery – £30.24
- a.iii. Newsletters – £164.85
- a.iv. Training – £197.29
- a.v. Staff – £42.60
- a.vi. Christmas – £246.29
- a.vii. Village Green and planting – £531.45
- a.viii. Remembrance and Memorial – £1,544.06
- a.ix. Events – £267.57

a.x. Expenses incurred in 2021-22 – £1,186.18

a.xi. Bank charges and interest – Deferred

f. **Next meeting**

Provisionally, April 29, 7pm

The meeting closed at 19:28

