



**Minutes of the Meeting of the St Nicholas with Bonvilston Community Council,  
on Monday 10<sup>th</sup> May 2021 at 19:45.**

**The meeting was held remotely in accordance with the Local Authorities  
(Coronavirus) (Meetings) (Wales) Regulations 2020.**

**Present:** Chairman : Councillor Ian Perry.  
Vice Chairman : Councillor Sam Cockrell.  
Councillors : Andrew Brown, Sophie Curien, Jane Griffiths,  
Phillip Moss, Gill Rawson and Maddie Sims.

**In Attendance:** Jackie Griffin, Locum Clerk.

**Item 1: Chairman's Welcome and Introductions.**

The Chairman welcomed all to the meeting and introduced the Members of the Public in attendance.

**Item 2: To receive Apologies for Absence.**

All Members present.

**Item 3: To receive Declarations of Interest.**

Councillor Sims – Item 15.1 Planning Application No. 2021/00465/FUL – friend of applicant.

**Item 4: Notification of Casual Vacancy.**

Members discussed how two casual vacancies had arisen on the Community Council which had been referred to the Legal Department at the Vale of Glamorgan Council and One Voice Wales. The usual procedure for filling these vacancies will now occur with the Community having the opportunity to call for an Election and should that not happen the vacancies can be filled by co-option.

**Item 5: To consider Police Matters.**

The following report was provided by the Police:

**St Nicholas**

03/04/2021 – Covid Breach (Kids birthday party) Fines issued.  
10/04/2021 – Theft of Motor Vehicle (Vehicle recovered, enquiries on going) 10/04/2021 – Suspicious vehicles around The Beeches. No offences. 21/04/2021 – Neighbour dispute.

**Bonvilston.**

04/04/2021 – Theft of farming items over a number of months. No suspect identified. 06/04/2021 – Operation Snap, driving without due care and attention. Person given educational course.  
10/04/2021 – Horses fly grazing on private land.

13/04/2021 – Report of a stolen/lost dog. Dog found and given to the people who found it. Believed not to be stolen or lost.

14/04/2021 – 2 Vehicle accident. 1 car parked. 2nd car just misjudged distance and collided with vehicle. No alcohol involved.

15/04/2021 – Vehicle stopped for No licence or insurance.

29/04/2021 – Assault. (Domestic related).

29/04/2021 – Theft of garden furniture Ty Tandderwen lane.

30/04/2021 – Suspicious male parked in car on driveway (Maes-y-FFynon). Investigated and the male was an electrician.

**Item 6: To receive a report of the Vale Council Member.**

Vale Councillor was attending the Vale of Glamorgan Council's Annual Meeting also taking place that evening.

**Item 7: To approve the Minutes of the Meetings of 14<sup>th</sup> April 2021, 2<sup>nd</sup> November 2020 and 20<sup>th</sup> October 2020.**

**Proposed** by Councillor Cockrell, seconded by Councillor Brown and **resolved** that the Minutes of the meeting of 14<sup>th</sup> April 2021 be approved and the minutes to be signed by the Chairman in due course.

**Proposed** by Councillor Griffiths, seconded by Councillor Perry and **resolved** that the Minutes of the meeting of 2<sup>nd</sup> November 2020 be approved and the minutes to be signed by the Chairman in due course.

**Proposed** by Councillor Cockrell, seconded by Councillor Griffiths and **resolved** that the Minutes of the meeting 20<sup>th</sup> October 2020 be approved and the minutes to be signed by the Chairman in due course.

**Item 8: Matters arising from the Minutes.**

No matters arising.

**Item 9: To receive updates on completed and actioned projects.**  
**a. Community Engagement.**

Councillor Perry reported that the group met up last week and will meet again on Wednesday.

Concerns expressed about the footways on a section of the A48.

The planters in St Nicholas have not been planted up yet.

**Item 10: Correspondence.**

No correspondence.

**Item 11: Matters not on the agenda – Discussion Forum.**

It was noted that there was no update on the redevelopment of the Primary School.

**Item 12: Finances**

**a. Payments and income.**

**Proposed** by Councillor Cockrell, seconded by Councillor Griffiths and **resolved** that the payment of £216 (£18 x 12 hours for April) to the

Society of Local Council Clerks for the provision of a Locum Clerk be made.

Reported that the Bank Mandate should be updated. Councillor Cockrell agreed to carry out this procedure

**b. Applications for financial assistance to consider.**

A number of Members had not seen the paperwork to consider these requests and therefore the item to be adjourned to June's meeting.

**c. Insurance Renewal.**

Councillor Perry reported that the Council's insurance policy with Zurich Municipal expires on 31<sup>st</sup> May 2021 and agreed to obtain three quotations from other companies.

**Item 13: To receive updates from other meetings attended.**

Councillor Perry reported on a recent meeting of One Voice Wales where a presentation on 'Place Plans' was given by Planning Aid Wales. The presentation encouraged other Councils to get involved with organising a Place Plan for their area.

**Item 14: To receive updates on planning matters**

**a. Stanford Cottage, A48, Bonvilston Field Cottage, Bonvilston. Approved.**

**b. Trehill Farmhouse, St Nicholas – Tree Preservation Order. Approved.**

**Item 15: To consider Planning Applications and Matters:**

**a. Land adjacent to Hellas, St Nicholas – 2021/00465/FUL**

Variation of Condition 1 (5 Year Time Limit) of Planning Permission 2016/00717/FUL: Construction of a single dwelling on land adjacent to Hellas, St Nicholas.

**No objection.**

**b. Tudor Lodge, A48, Bonvilston – 2021/00466/FUL**

Construction of agricultural barn/storage facility.

Reported that this development is in the Conservation area and Members agreed that the facility should be set back from the Highway and the Hedge.

**c. Caia House, St Nicholas – 2021/00537/FUL**

Variation of Condition 2 (Approved Plans and Documents) of Planning Permission 2016/01225/FUL: Part demolish existing substandard parts of house and integral garage. Part extension/refurbishment of property to provide additional living/bedroom space and detached garage.

Upgrading of exterior at Caia House, St Nicholas.

**No objection.**

**Item 16: To discuss:**

**a. To discuss dog fouling, littering and fly-tipping.**

Members acknowledged the efforts of some active residents with collecting litter. Some residents have requested some signs to be put up in the community to discourage dog fouling, littering and fly-tipping and this is currently being discussed with the Vale of Glamorgan Council. The Vale Council has refused to provide additional bins. Members discussed the New Countryside Code and the problems of dog walkers not picking up their pets' mess. A suggestion was made to spray dog mess with yellow paint to highlight the issue.

**b. Missing west-bound bus stop at Sycamore Cross.**

Councillor Perry reported that this matter was mentioned that day at the Vale of Glamorgan Council's focus groups meeting working on the Vale's 'Project Zero' to fight climate change, and that the Vale Council had previously agreed that there should be a new bus stop at Sycamore Cross, benefitting from the signalised pedestrian crossing, to serve Cottrell Gardens. The Community Council will continue to push for improvements.

**c. Accessibility to the Countryside – the problem with stiles.**

Members discussed issues of accessibility to the countryside and the difficulties some people have in crossing stiles – particularly those with 'protected characteristics' – Equality Act. In view of more people walking locally during lockdown, the problems have become even more apparent with overgrown and hidden stiles and ploughed footpaths.

Due to health and wellbeing requirements, there is a campaign to encourage the replacement of stiles with self-closing and kissing gates. It was acknowledged that the provision of such gates would be the responsibility of the land owner who maybe would be looking for financial assistance. Members agreed that an approach would need to be made to the land owners and perhaps Cenin Renewables could assist. Councillors Brown and Cockrell agreed to work on a list, map and photographs of stiles with a scale of accessibility difficulty. It was acknowledged that Valeways are involved with reporting footpaths that require work and carry out some improvements and Vale Trails have some information too.

**Item 17: To consider**

**a. Employment review and employment of a new Clerk to the Council.**

It was **resolved** that One Voice Wales should be engaged to carry out an Employment Review at a cost of £250, to assess the required hours to be worked by the Community Council's Clerk.

Councillor Cockrell thanked the Locum Clerk for the work undertaken to date and he volunteered to be a Member of the Interview Panel, with Councillors Moss, Perry and Sims. Members agreed that One Voice Wales could be requested to assist with the selection of a Clerk.

Councillor Perry agreed to speak to Mr Paul Egan at One Voice Wales to make necessary arrangements.

**b. Defibrillator Maintenance.**

Concern was expressed at the location of the defibrillator at the Primary School in St Nicholas. The school gates are locked whilst school is operating but are open when the school is closed. The following actions were discussed:

- To check the code.
- To contact a maintenance company and Councillor Sims to speak to Welsh Hearts to obtain advice on purchasing replacements pads and batteries.
- Arrangements for the defibrillator to be checked once a month.
- Councillor Cockrell to talk to the Church to discuss the possibility of moving the defibrillator onto church premises

**c. Motion:** The Community Council believes that all S106 money collected within the Community Ward boundaries of St Nicholas with Bonvilston must be used within the area of St Nicholas with Bonvilston Community Council for the purpose of improving conditions for pedestrians, including reviewing speed limits and upgrading footways to the highest possible standards set by the Welsh Government for Active Travel, to encourage physical activity for the benefit of the health and well-being of residents of all ages and physical abilities.

**Resolved** that the Community Council unanimously support the motion which had been slightly amended to include “*including reviewing speed limits*”.

**Item 18: Announcements.**  
No announcements.

**Item 19: Next Meeting.**  
Next meeting is scheduled for Monday 7<sup>th</sup> June 2021 at 19.30

These Minutes were approved at the meeting of June 2, 2021



Cllr Ian Perry  
Chair