

**Minutes of the Ordinary Meeting of St Nicholas with Bonvilston Community Council,
held on Wednesday, 6th December, 2023.**

The meeting was held remotely in accordance with the Local Government and Elections (Wales) Act 2021 and the councils Standing Orders.

Members present: Cllrs I Perry (Chair), M Sexton, J Griffiths, S Clarke, C Devonish, M Farkasovska, I Forcada.

Also present: Mr. P Malone (Clerk),

Meeting started at 19:30

1. Chair's welcome and introductions

The Chair welcomed all present to the meeting

2. To receive apologies for absence

None

3. To receive declarations of interest

None

4. Police Matters

None

5. Vale of Glamorgan Council Matters

a. Questions at Full Council

The constitution of the Vale Council has been amended to restrict the number of questions asked of Cabinet Members by Members of the Vale Council and residents at meetings of the Full Council.

b. Replacement Local Development Plan (rLDP)

A consultation on the rLDP strategy will take place at the end of the year.

c. S106 for Sustainable Transport in St Nicholas update

Discussions are ongoing.

d. Administration of Cotterell Gardens developer and liquidation of Waterstone Homes

The Vale Council has a bond for the completion of certain works at Cotterell Gardens. The matter is complicated as the streets were not intended to be adopted by the council.

Adoption of Campbell Court is complicated as the drains run under private land.

6. To approve Minutes of November 1

Deferred

7. Updates from other meetings attended and One Voice Wales.

The Welsh Government is undertaking a public consultation regarding its forthcoming "Road Safety Strategy".

8. Clerks Activity Report and updates on Community Council activities

a. Clerks Activity Report

process for tendering for quotes for the council's red phone box is ongoing. Due to the high cost of asking for quotes for restoration specialists. Contact will be made with local decorators. To see if this a project they would be willing to undertake.

With the Chair, a new system for requesting the services of the maintenance contractor has been implemented. This will improve control and simplify invoicing.

Councillors were reminded that the recently scaled out contracts. As recommended by the Independent Remuneration Panel for Wales. Which give the councillors coverage from any tax liability on their annual remuneration. Still are outstanding and could all councillors please send them in as quickly as possible.

b. Defibrillator installation

The new cases are with the contractor awaiting installation.

c. Remembrance Sunday and Memorial Metalworks

Wreaths are ordered, with most already delivered. The wreath stand for the Memorial Plaque at Bonvilston will be in place ahead of Remembrance Sunday.

d. Meet Your Community Councillors – Coffee Morning

The coffee morning held in November was successful with about 30 residents attending.

e. Stone planter

The planter has been delivered and will be lifted off the pallet soon.

f. Picnic bench

We are awaiting instruction from the Vale Council on how to claim back the cost from the S106 pot.

9. Correspondence

None



10. Discussion Forum – Matters not on the Agenda

- The matter of the green at the front of Button Ride being churned up by vehicles was raised. The dwellings are in private ownership and there is limited funding for widening of such streets.
- Litter around the layby opposite Cotterell Gardens was raised, along with the lack of trees at Sycamore Cross. The Member for the Vale Council will raise these issues with Vale Council Officers and report back to the Community Council.

11. Finances

a. Bank Reconciliation

Deferred

b. Budget vs Actual

Deferred

c. To amend the Budget

Due to unexpected cost over runs the council have proposed to vire £7,000 from the general reserves to cover costs.

Proposed by Cllr Forcada, seconded by Cllr Griffiths

d. To approve Payments

Scheduled payments

- PR Accountancy (Gocardless) – Payroll – £10.00 (direct debit)
- Adobe – Acrobat DC subscription – £19.97 (card)
- Enwau – Clerks email – £10.26 (card)
- Giff Gaff – phone and data – £6 (card)
- P Malone – Clerks' salary – £639.16
- Enwau- Clerks email- £11.99 (card)
- Xmas Tree Board- £115.20 (card)
- ICO Membership- £40.00

Other payments

- Cllr Ian Perry – Expenses (claim 26/11/23) – £467.40
- Abbey Building – installation of wreath-stand at Bonvilston – £321.60 (inc. VAT)

Financial Regulation 4.3 card purchases

- Royal British Legion – Unknown Women in War Statue – Nov 1 – £210
- Simply Different Interiors (Ebay) – Large Remembrance Wreath – £32.00
- Cheapest print online – Remembrance leaflet & Order sheet – Nov 2 – £69.00



- Amazon – Black Plastic Hex Nut Bolt Cover – Nov 10 – £5.99
- Enchanted (Etsy) – Memorial wreath – Nov 10 – £27.99
- Integrated Graphic – printing for remembrance – Nov 13 – £133.20
- Integrated Graphic – printing for remembrance – Nov 13 – £67.20
- Castco Ltd – trough planter – Nov 13 – £470.00
- Cheapest print online – coffee morning fliers – Nov 17 – £34.00

Proposed Cllr Sexton, seconded Cllr Griffiths

12. To receive updates on planning matters

None

13. To consider planning applications and matters

a. Old Post, Bonvilston

Alterations to front elevation. Removal of existing entrance and pitched roof. New flat roof and installation of bi-fold doors. Current use class A3. Change of use to include A3, A1(retail) & B1(Office)

Following a brief discussion where the extended use of the building was welcomed, the council agreed to make no formal planning comments.

14. To consider

a. Gift for Last Post trumpeter

The council resolved to thank the trumpeter with a small cheese hamper (£20)

Proposed by Cllr Devonish, seconded by Cllr Sexton

b. Annual Report (2022-23)

It was resolved to accept the Annual Report for 2022-23

Proposed by Cllr Griffiths, seconded by Cllr Clarke

c. D Day 80th Anniversary Commemoration – June 6, 2024

In preparation for the D-Day celebrations of 2024 the clerk will investigate purchasing a beacon for the occasion.

Proposed by Cllr Sexton and seconded by Cllr Griffiths

d. Duffryn Lane hard landscaping quote

Quotes are being developed to a specification suitable for the Conservation Area and at reasonable cost.

e. Enormous whiskey barrel planter for School Lane

It was resolved to purchase to very large wooden barrel planters for School Lane.

Proposed by Cllr Griffiths, seconded by Cllr Farkasovska

f. Winter planting of planters

It was resolved to buy winter plants for the planters owned by the Community Council



Proposed by Cllr Griffiths, seconded by Cllr Forcada

g. Place-Check for community planning engagement

It was resolved to utilise the Place-check platform for collecting information, opinions and ideas on specific areas of the community and to pay £250 so that photographs can be uploaded by participants.

Proposed by Cllr Forcada, seconded by Cllr Griffiths

h. Engagement event/coffee morning in January

It was resolved to hold a coffee morning on Saturday, 27th January, at 10am in Bonvilston Reading Rooms. The hall will be hired for an hour ahead of the event to heat the space.

i. Newsletter

It was resolved to print and circulate the circulated newsletter, "News Extra" newsletter and the folded leaflet on keeping footways clear of obstruction by vegetation.

j. Vegetation along the highway maintenance leaflet Lane

It was resolved to print and circulate with the newsletters, a folded leaflet on keeping footways clear of obstruction by vegetation.

Proposed by Cllr Griffiths, seconded by Cllr Farkasovska

k. New bus shelters

Deferred

15. To discuss

a. Administration of Cotterell Gardens developer and liquidation of Waterston Homes

This matter was discussed earlier in the meeting.

16. Co-option of Member

- Cllr Sexton was elected Vice Chair of the Community Council

Proposed by Cllr Griffiths, seconded by Cllr Perry

- Mathew Hinton briefly introduced himself and was co-opted onto the council.

Proposed by Cllr Perry, seconded by Cllr Sexton

17. Next meeting

Wednesday 10th January at 7:30pm

