

St Nicholas with Bonvilston Community Council

Minutes of the Full Council Meeting of the St Nicholas with Bonvilston Community Council held remotely via video conferencing on Monday 7th September 2020 at 19:30.

PRESENT:

Cllr E del Torto (Vice Chair)
Cllr A Brown
Cllr I Perry

Cllr K Ward
Cllr J Griffiths
Cllr S Cockrell

ALSO PRESENT:

N. McGarrigle (Clerk)
County Councillor J. Bird
Residents ...

PART 1

[1] APOLOGIES FOR ABSENCE

Cllrs Rawson, Ward and Jones

[2] DECLARATIONS OF INTEREST

Cllr Cockrell declared an interest in the Community Council website, to be discussed under item 15b.

[3] POLICE MATTERS

None were reported to the Clerk this month.

[4] PUBLIC SESSION

It was agreed that the public session would be combined with item 15a.

[5] MATTERS ARISING FROM THE PUBLIC SESSION

To be considered under item 15a.

[6] THE MINUTES OF THE PREVIOUS MEETING

The minutes of the previous Full Council meeting held on Monday 6th July 2020, which had been circulated, were discussed and the request made by Cllr Perry to remove his name from item 16c was agreed;

'RESOLVED that: *Cllr del Torto to act as the Community Council representative with assistance from Cllr Perry, to meet and inform residents over the weekend of 11th and 12th July 2020'.*

Following this agreement, the minutes were confirmed and are to be signed by Cllr Perry.

Prop IP Sec SC

The minutes of the EGM held on Wednesday 29th July, which had been circulated, were confirmed and are to be signed by Cllr Perry.

Prop EdT Sec JG

The minutes of the EGM held on Thursday 20th August 2020, which had been circulated, are to be considered at the October Full Council Meeting.

[7] MATTERS ARISING FROM THE MINUTES

None.

[8] TO RECEIVE THE REPORT OF THE COUNTY COUNCILLOR

Cllr Bird is to attend the next Standards Committee hearing to confirm if he can speak and vote on the School. Cllr Bird offered to speak with Cllr Perry after the meeting to discuss matters in further detail if required.

[9] TO RECEIVE THE REPORT OF THE CLERK

Councillors had been circulated with a copy of the Clerk's report prior to the meeting. The Clerk had no further comments to add.

[10] INVOICES & PAYMENTS TO APPROVE

- | | | |
|------------------------|-----|---------|
| • Clerks August Salary | 834 | £238.13 |
|------------------------|-----|---------|

The following payments were authorised by Cllr Perry during July and August;

- | | | |
|-----------------------|-----|---------|
| • Clerks July Salary | 832 | £243.66 |
| • Zoom Communications | DD | 14.39 |

The Council agreed that they were happy to approve these payments and for the Clerk to purchase another month with Zoom at £14.39 to accommodate the October meeting.

[11] BUDGETARY CONTROL

The Clerk confirmed that the balance of the bank account as of 31/08/2020 is ...

Councillors had previously been circulated with a copy of the Q1 budget analysis and bank reconciliation. The quarter ending 30/06/20 budget analysis and bank reconciliation had been completed by the Clerk and Cllr Cockrell confirmed he had reviewed and these and is to sign the budget analysis, bank reconciliation and July bank statement.

The Clerk confirmed that the Council are currently within budget. The Council had no further comments to add.

Receipts

- 2nd Precept payment ...

[12] NEW PLANNING APPLICATIONS

- **2020/00910/FUL (JK) Linhay Barn, Dyffryn:** Extension of existing dwelling and conversion of garage to home office. No objection
- **2020/0032/FUL (MS) Court Farm, A48, Bonvilston:** Amended Plans – the erection of 1 no. residential dwelling. No objection

Results of previous Planning Applications

- **2020/00263/FUL Endless Acres Stud, Logwood Hill, PSE:** Application for permanent residency of the approved rural enterprise dwelling at Endless Acres Stud Farm. Approved 21.08.20

[13] CORRESPONDENCE

Councillors had previously been circulated with a letter received from resident Janice Bennett raising concerns on the redevelopment of the Five Mile Lane and the impact on the village now that the new signage at Culverhouse Cross which redirects heavy goods lorries onto the A4226.

Cllr Bird confirmed he is to meet with Emma Reed at the Vale to discuss the A48 and will raise JB's letter with ER.

RESOLVED that: Cllr Perry to draft letter in response to JB's letter.

[14] OTHER MEETINGS ATTENDED

None.

[15] TABLED BUSINESS

- a) Cllr Perry invited residents to make representations in relation to the school planning application. The main points covered by residents were:
- Residents have noticed cars parked everywhere during drop-off and pick-up since the school has re-opened. Parents and children seem to be hanging around the school after pick-up.
 - The Vale have not considered parking in the proposed application and the safety of everyone.
 - It was raised that it took one resident 20 minutes to be able to leave their driveway this morning. One resident commented that the enjoyment and access to their driveways is being compromised.
 - The Vale need to ensure that the 3 blue light services could gain access through the village if required. This needs to be emphasized.
 - Available road space is going to be limited.
 - Resident BD confirmed a meeting has been arranged with the Highways department. The Vale Council must ensure that the Highways report following the meeting is published.

Following a short discussion, the Community Council agreed to support the residents and would object to the planning application.

Councillors had previously been circulated with a draft response prepared by Cllr Perry to the planning application, although it was raised that the response was too long and appeared to be acting outside of the Community Council's remit. It was also felt that Councillors couldn't agree to Cllr Perry's draft response due to the limited time given to fully read the response before the meeting.

It was suggested that a blanket objection would be prepared, raising objections and echoing the points raised by residents throughout meetings.

RESOLVED that: Cllr Perry to modify his response and submit to the Clerk who will submit the final response to the Vale Planning Department by Friday 11th September.

- b) Cllr Cockrell gave a brief update on the progress of the Community Council website and confirmed that it should be ready to launch in time for the deadline of 23rd September. Final amendments are still required to ensure that it meets accessibility standards.

RESOLVED that: Cllr's Cockrell, del Torto and Perry to meet to review the new website as created by Cllr Cockrell and to create a final briefing document for Cllr Cockrell to work towards.

- c) Following a short discussion, it was agreed that Cllr Perry would approach the Vale Council on behalf of the Community Council and enquire if the Community Council can buy the land at Maes y Ffynnon. **Prop JG Sec SC**
- d) Following a short discussion, it was agreed that Cllr Perry would look into the costs of producing a Place Plan and find 3 suitable quotes, produce a full report, to be circulated to the Council for further consideration. **Prop EdT Sec JG**
- e) Following a short discussion, the Council agreed to Cllr Perry's request obtain the opinion of CADW in relation to adding the Police Station in St. Nicholas and the wall West of the A48 (adjacent to the village shop in Bonvilston) as listed buildings. **Prop IP Sec JG**
- f) It was agreed that Cllr Perry would circulate a final draft of his proposed footway leaflet and covering letter to be considered by the Council before delivering to residents. **Prop JG Sec IP**

[16] TO RECEIVE UPDATES

- a) It was confirmed that the funding initially proposed for the community artwork at the Waterstone Homes development would be redirected to the school to use towards the pond.
- b) Update from the Pumpkin Picking Patch located on the A48 in St. Nicholas is to be circulated by Cllr Perry.
- c) Update on road noise and excessive speed issues to be received at the October meeting due to lack of time at the meeting tonight.

[17] TO CONSIDER POLICY MOTIONS

Councillors had previously been circulated with the following policy motion requests from Cllr Perry:

- Decision related to Cowbridge and Weycock Road's must prioritise the health and well-being of the residents of St. Nicholas and Bonvilston over the convenience of those passing through these villages in motorised vehicles and economic/financial concerns*
- The 'road user hierarchy' must be used to maximise the provision of infrastructure for comfortable, convenient and safe trips by foot or cycle along primary routes within our Community.

* Whilst these are proposed policies, they are directed at the Highways Authority

Following a short discussion, Cllr's requested further information before a decision could be made.

RESOLVED that: Cllr Perry to prepare a report for further discussion at the October meeting.

[18] COUNCILLOR REPORTS

Cllr Griffiths reported that the trees behind Button Ride and Duffryn Close are overgrown and need to be cut back.

RESOLVED that: Clerk to report to relevant department within the Vale for further investigation.

[19] ARRANGEMENTS FOR NEXT MEETING

It was agreed that the next meeting of the Community Council is to be moved back a week and will be held on Monday 12th October 2020 at 19:30 via Zoom. The Clerk confirmed that as the October meeting will be her last meeting, the Council will also hold their AGM at the October meeting. Details on how to join the meeting will be circulated with the October agenda.

PART 2

[20] CONSIDERATION OF MATTERS OF EMPLOYMENT & EXPENSES

All residents were asked to leave the meeting. The Council thanked them for attending.

Following the receipt of the letter of resignation from the Clerk, the Clerk has obtained a model job advert, job description and person specification from OVW. Cllr del Torto confirmed that should would prepare job a draft job advert to be advertised via Indeed, Facebook and OVW.

The Clerk confirmed that she will attend the October meeting and will end her employment with the Council once the minutes have been drafted.

The Clerk left the meeting while the Council discussed owed expenses to the Clerk.

Following a short discussion, the Council agreed to reimburse the Clerk outstanding expenses dating back from the beginning of her employment in April 2017.

The Clerk re-joined the meeting.

This meeting closed at 21:25.

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Chairman

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Date

DRAFT