**South Wales Police**

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**Police SpeedWatch Volunteer**

**Non-Police Personnel Vetting Level 1**

**Failure to complete all sections could delay this application.**

|  |  |  |  |
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| 1. **To be completed by the Applicant** | | | |
| The following pages are to be completed by the applicant. Your personal details will not be released to any other individuals or company, other than another police force, without your approval.  **All questions must be answered**. Where a question is not applicable or the answer is not known, please enter N/A or N/K. If a person is deceased please state accordingly. If completing the document by hand please use black ink. Use extra pages as required.  The personal data you supply will be managed confidentially, securely and in accordance with the Data Protection Act 1998. Personal data will be retained in accordance with retention periods established by the Code of Practice on the Management of Police Information and Authorised Professional Practice on Information Management, after which it will be disposed of securely.  Under the Data Protection Act, individuals have a general right of access to their personal data held by police forces. | | | |
| **Applicant** | | | |
| **No.** | **Applicant’s Contact Details** | **Answer** | |
|  | Home Telephone | . | |
|  | Mobile Telephone | . | |
|  | Work Telephone | . | |
|  | Email Address | . | |
| **No.** | **Applicant’s Details** | **Answer** | |
|  | Title | . | |
|  | Current Surname | . | |
|  | Surname at Birth | . | |
|  | Forename(s) – First Name and all middle names if appropriate | . | |
|  | Any other previous surnames / forenames / alias used | . | |
|  | Gender | . | |
|  | Date of Birth | . | |
|  | Town of Birth | . | |
|  | County of Birth | . | |
|  | Country of Birth | . | |
|  | Current Address | . | |
|  | **Post Code** | . | |
|  | Current Address Since: **MM/YY** | . | |
|  | Current Occupation | . | |
| If you have lived at any other address in the last five years, please provide details and dates of occupancy below. Attach an extra page if necessary. | | | |
|  | Previous Address: **Include Postcode** | . | |
| **Date From MM/YY**: . | **Date To MM/YY**: . |
|  | Previous Address: **Include Postcode** | . | |
| **Date From MM/YY**: . | **Date To MM/YY**: . |

| 1. **Security Information** |
| --- |
| Guidance Notes  Convictions and cautions will not necessarily preclude you from working with South Wales Police. It will depend upon their nature, the circumstances of the offence and the length of time that has since elapsed.  The Rehabilitation of Offenders Act (ROA) 1974 allows most convictions and all cautions, reprimands and final warnings to be considered ‘spent’ after a certain period. This period – known as the ‘rehabilitation period’ – is determined by the sentence or disposal given, rather than by the nature of the offence. The ROA gives people with ‘spent’ convictions, cautions, reprimands final warnings the legal right not to disclose them when applying for most jobs.  Failure to disclose any **unspent** criminal conviction / caution / reprimand / final warning may result in your application being rejected on the grounds of integrity regardless of the offence.  Further information in respect of spent convictions can be found on the NACRO website or alternatively you may contact the Force Vetting Unit at vetting@south-wales.pnn.police.uk |

| **Convictions and Cautions**  **Please ensure that you have read and understood the Guidance Notes in respect of ‘spent’ convictions and cautions before answering** | | | | | | |
| --- | --- | --- | --- | --- | --- | --- |
|  | Do you have any conviction / formal caution / reprimand / final warning for any offence, committed as an adult or juvenile, that is NOT considered ‘spent’? | | | | Yes | No |
|  |  |
|  | Do you have any unspent convictions that were imposed as a result of a court martial? | | | | Yes | No |
|  |  |
| If you have answered Yes, starting with the most recent, please enter the details below. Use additional pages as required. | | | | | | |
| No. | Date | Offence / Alleged Offence | Result | Court / Police Force Involved | | |
|  | . | . | . | . | | |
|  | . | . | . | . | | |
|  | . | . | . | . | | |

| **Declaration by the Applicant** | | | | |
| --- | --- | --- | --- | --- |
| I consent to the information provided on this form being used by South Wales Police for the purposes of vetting.  I declare that the information I have given is true and complete to the best of my knowledge and belief.  I undertake to report any material changes in the information I have given.  I understand that any false statement of deliberate omission I have given in this questionnaire may affect my suitability for security clearance. | | | Yes | No |
|  |  |
|  | Signed | . | | |
|  | Date | . | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1. **ID Authentication – To be completed by the SWP sponsor/point of contact** | | | | | |
| It is the responsibility of the SWP sponsor/point of contact to examine any documentation produced as proof of identity and address.  **A MINIMUM OF ONE PHOTOGRAPHIC IDENTITY DOCUMENT PLUS ONE RESIDENCY DOCUMENT IS REQUIRED.  YOU MUST INCLUDE COPIES OF ALL DOCUMENTS PROVIDED WITH THIS APPLICATION.** | | | | | |
|  | **Means of Establishing Identity and Residence** | | | **Yes** | **No** |
|  | Current UK Driving Licence | | |  |  |
|  | Passport | | |  |  |
|  | Certificate of Birth / Adoption / Marriage / Civil Partnership | | |  |  |
|  | For non-UK nationals only – documentation relating to immigration status and permission to work in the UK. | | |  |  |
|  | Current Utility or Mobile Phone Bill | | |  |  |
|  | Local Authority Tax Bill (valid for current year) | | |  |  |
|  | Other Documents: Please List | . | |  |  |
|  | I have checked the above details as proof of identity and residence | | |  |  |
|  | Your Name | | . | | |
|  | Position in company / Police Force | | . | | |
|  | Date | | . | | |