

St Nicholas with Bonvilston Community Council

Minutes of a Meeting of the St Nicholas with Bonvilston Community Council held at the Reading Room, Bonvilston, on Monday 2nd December at 19:30.

PRESENT: Cllr T Harris (Chair) Cllr I Perry
Cllr S Crockford Cllr K Ward
Cllr G Rawson Cllr J Griffiths
Cllr A Brown Cllr C Jones

ALSO PRESENT: N. McGarrigle (Clerk), County Cllr J. Bird
Residents Samuel Cockrell and Sally Ashdown

Part 1

[1] APOLOGIES FOR ABSENCE: Cllr del Torto

[2] DECLARATIONS OF INTEREST: None

[3] TO ELECT A CHAIR OF THE COMMUNITY COUNCIL: The Clerk requested nominations for the role of Chair. Councillors Harris and Perry put themselves forward. A vote was held:

- Councillor Harris 5
- Councillor Perry 3

Councillor Harris was elected as the Chair of the Community Council.

[4] POLICE MATTERS: PCSO Summers was unable to attend the meeting tonight. The Clerk received the following crime report for November via email:

- 1900411257 – Damage to vehicle – St Nicholas
- 1900432618 – Harassment – St Nicholas
- 1900435701 – Theft of vehicle – St Nicholas 26/11/19
- 1900435947 – Break into vehicle – St Nicholas 26/11/19
- 1900438827 – Theft of vehicle – St Nicholas 28/11/19

In addition to the crime report receive from PCSO Summers, the Council discussed the recent incidents which took place in Cae Newydd. Following the recent incidents, Councillor Perry suggested assisting residents in setting up Neighbourhood Watch to be run by residents.

[5] PUBLIC SESSION: Resident Sally Ashdown introduced herself to Community Council. SA was attendance to support Samuel Cockrell who had applied for the Bonvilston vacancy. SA shared she would be happy to join the Neighbourhood Watch should one be set up in Bonvilston.

[6] MATTERS ARISING FROM THE PUBLIC SESSION: None.

[7] THE MINUTES of the previous Full Council meeting held on Monday 4th November 2019, which had been circulated, were discussed and the following amendments agreed as raised by

Councillor Perry:

- Font to be amended to Arial, size 14 (to meet accessibility legislation standards)
- Under 'Present', to amend Councillor Harris from 'Acting Chair' to 'Meeting Chair'
- Item 3, to amend 'all were in favour' to 'the Council unanimously agreed to this decision'
- Item 5a, to remove 'on behalf of the Maes y Ffynnon Residents Association'
- Item 5b, to amend 'RESOLVED that' to 'it was suggested', as a motion cannot be passed under the Public Session
- Item 17a, to being a new paragraph to separate the discussion of the pumpkin picking patch and the discussion of the verge in front of the Church which should read '*Councillor Perry added that the verge in front of the Church needed to be improved. A 'grass protection grid' was suggested. RESOLVED that: Councillor Perry suggested he would look into the process of un-adopting the verge in front of the Church.*'

The Council unanimously agreed to these amendments.

Prop KW Sec AB

[8] MATTERS ARISING FROM THE MINUTES: Councillors had previously been circulated with a copy of the Clerk's report confirming all outcomes of actions from the previous meeting.

[9] TO RECEIVE REPORT OF THE COUNTY COUNCILLOR:

- a) There has been an increase of 23% in recycling since August following the introduction of the new recycling scheme in October. Items being left for recycling are of good quality which has lowered any incurring charges.
- b) There has been increase in potholes due to the significant rain fall. County Councillor Bird reminded the Council that areas affected by pot holes can be reported via the C1V App.
- c) The final speed limit for the A4226 is under consultation. Residents should expect to see a bigger presence of mobile speed vans.

[10] TO RECEIVE THE REPORT OF THE CLERK: Councillors had previously been circulated with a copy of the Clerk's report in the meeting pack. In addition to the report, the Clerk confirmed that a provisional date for the defibrillator training had been made for Wednesday 8th January 2020 at 3.45pm at St. Nicholas school. Further information to provided as soon as final details are confirmed to the Clerk.

[11] INVOICES & PAYMENTS TO APPROVE:

Invoices

Following the November meeting, the following payment was made for the defibrillator:

• Ajuda Training Limited	800	£1,544.40
• Clerks November Salary	801	£268.28
• One Voice Wales	802	£110.00
• Damian McKenna	803	£540.00

Payments to Approve

• SLCC 2020 Membership	£78.00	(To be paid using CC bank card)
• ALCC 2020 Membership	£40.00	(To be paid using CC bank card)

[15] OTHER MEETINGS ATTENDED:

- a) Councillor's Harris, Crockford, Jones and Perry attended the OVW Code of Conduct training on 06.11.19.
- b) Councillor Perry attended the Vale 'Strong Communities with a Bright Future' workshop on 26.11.19. Awaiting feedback.

[16] COUNCILLOR REPORTS & ANNOUNCEMENTS:

- a) Cllr Crockford has received quotes from 6 website providers who can re-design the Community Council website to ensure the Council is complying with accessibility requirements. Prices range from £200 to £600.
- b) Councillor Perry confirmed that the footpath West of Bonvilston and has been cleared and the hedges cut back.
Councillor Perry hopes to set up a Neighbourhood Watch group within St. Nicholas to be run by residents. Bonvilston to follow.

[17] TABLED BUSINESS:

- a) Following the November meeting, Councillors have started using 'Flock', a communication tool for 1-1 or group chats. Councillor Harris commented that while Flock is working well for those who have access to the app to share quick thoughts, it is not inclusive for everyone. Councillor Harris requested that Councillors discuss as much as they need to during meetings and to only add notes to these discussions on Flock and to limit the amount of emails sent in between meetings.
- b) Councillors had previously been circulated with a response from Rhys Jones, surveyor, at Ball & Co in the meeting pack following his review of the draft license in relation to the Old Post Office recommending that a survey plan is prepared in order to accurately identify the area of land. Following a short discussion, the Council agreed that a survey plan would be a sensible option but to request with Mr. Bennett, owner of the Old Post Office, that he split the cost of the survey with the Community Council.
RESOLVED that: Clerk to contact solicitor and make this request.
- c) Councillors had previously been circulated with a copy of the amended Terms of Reference for the Travel, Highways & Public Realm Working Group, as prepared by the Clerk, to reflect the decisions made in the November meeting. The Clerk further confirmed, as written in the Good Councillors Guide 2017 (page 18), the function of a Working Group and that all decisions would need to be agreed at Full Council meetings before purchases can be made. Following a long discussion, the Council agreed by a majority to the amended guidance for the Working group.
RESOLVED that: Clerk to publish a copy of the guidance on the CC website. The Working Group are to present their report to the Council at the January meeting for further discussion.
Prop AB Sec JG
- d) Councillors had previously been circulated with a copy of the draft CC Charter as prepared by Councillor Perry. The Council agreed the Charter was well written and unanimously agreed to adopt the Charter.
RESOLVED that: Councillor Perry to remove the watermark from the document circulated and email to the Clerk to be published on the CC website.
Prop SC Sec CJ
- e) The Council unanimously agreed that the discussion of establishing a Communications Working Group would be deferred to the January meeting when Councillor Crockford has received more information from website designers.
- f) Councillors had previously been circulated with suggestions for a new domain name. The

Council unanimously agreed that Councillor Crockford would tie this in with 17e and report back to the Council at the January meeting.

- g) Councillors had previously been circulated with a copy of the draft December newsletter as prepared by Councillor Perry. The Council unanimously agreed to the newsletter. Councillor Perry suggested a suitable printing company for 500 colour copies doubled sided which will cost approx. £50.00.

RESOLVED that: Councillor Perry to forward a final copy of the newsletter to the Clerk and details of the suggested printing company. Clerk to order once received. **Prop SC Sec CJ**

- h) Following a short discussion, the Council unanimously agreed that the design of the new CC logo would be agreed at the January meeting by the Council.

RESOLVED that: Clerk to include designs in the January meeting pack.

- i) Councillors had previously been circulated with a copy of the draft report as prepared by Councillor Perry in relation to the Environmental (Wales) Act 2016 part 1. Following a short discussion, the Council agreed they were happy with the content and a unanimous decision was made to adopt and publish the report.

RESOLVED that: Councillor Perry to forward final version of the report to the Clerk to be publish on the Community Council website. **Prop JG Sec SC**

Part 2

County Councillor Bird and SA left the meeting.

[17] TO CO-OPT TO FILL THE BONVILSTON VACANCY: Councillors had previously been circulated with a copy of Samuel Cockrell's application in the November meeting pack for the Bonvilston vacancy, to be filled through co-option. No further applications were received.

SC was asked to leave the meeting while to Council discussed his application.

Following a short discussion, a vote was held to decide whether SC should fill the vacancy:

Agreed:	6
Against:	2

The Clerk asked SC to rejoin the meeting and informed SC of the decision made. SC confirmed he was happy to proceed and signed his declaration of acceptance of office. The Councillors welcomed him to the Council.

RESOLVED that: The Clerk to inform the Vale and email all relevant documents to SC.

[18] NEXT MEETING: will be held at **7:30** on Monday 6th January 2020 at Trehill Hall.

This meeting closed at 21:30pm.

NAOMI McGARRIGLE.

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Chairman

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Date