

St Nicholas with Bonvilston Community Council

Minutes of a Meeting of the St Nicholas with Bonvilston Community Council held at the Reading Room, Bonvilston on Monday 1st April 2019 at 19:30.

PRESENT: Cllr F Spriggs (Chair) Cllr I Perry (Plaid Cymru)
Cllr K Ward Cllr G Rawson
Cllr E del Torto Cllr S Thomas
Cllr A Brown Cllr C Jones
Cllr J Griffiths

ALSO PRESENT: N. McGarrigle (Clerk)
The Maes y Ffynnon Residents Association
Resident Anthony Griffin

[1] APOLOGIES: C.B. Cllr J Bird

[2] DECLARATIONS OF INTEREST: None

[3] POLICE MATTERS: PC Stuart Elson was in attendance and was able to provide a report of the following recorded occurrences:

February Report:

- Drink driving
- Fly grazing
- Reckless driving

March Report:

- Door knocking (rogue traders)
- IP reported a suspicious van to 101, suspected of fly tipping. SE advised IP to provide 101 with a vehicle registration in future, to ensure Police can locate the van once reported.
- Abusive behaviour in Village Shop

Cllr Thomas added that a 13-year-old boy in St. Nicholas was approached by a stranger in a car on 21.03.19. PCSO Sian Roberts was made aware of the incident, PC Elson to investigate further.

It was **AGREED** that the Clerk publish contact details for Animal Welfare and information on rogue traders on the Community Council Facebook page.

PC Elson left the meeting. The Council thanked him for attending.

[4] PUBLIC SESSION: Cllr Spriggs made a resolution to move item 5 on the agenda to 9g, to ensure all tabled items were discussed before considering the CC's involvement with the Village Green application. The Council unanimously agreed to this proposal. **Prop AB Sec JG**

- a) Sian Clarke of the MYFRA confirmed that their barrister was unable to answer the questions submitted to him by the Community Council, as agreed at the March meeting, therefore the Clerk sought advice from Philip Morris of 9 Park Place Chambers. Cllr Spriggs reminded Cllr's of the question put forward to PM:

'If the application was submitted jointly (by the Community Council and Residents Association) and at any stage in the proceedings the Community Council felt that they had to withdraw from the process, would the Residents Association be able to continue with the same application on their own without any detriment to the success of the application'?

PM confirmed that the application could be continued by one applicant if the other withdraws. PM further advised that it might make the application weaker, depending on the stage in the process at which the withdrawal is made and on the evidence available at the time.

SC confirmed that should this happen, it would not have an impact on the evidence as the majority of witnesses providing evidence at the inquiry will come from residents.

Cllr Thomas confirmed that she had made contact with Planning Aid Wales and that a representative has read through the application and agreed that the MYFRA have produced a very strong application. Minor amendments were suggested by the representative. SC is to update the application with the suggested amendments. Cllr Thomas shared that the representative assigned to the MYFRA has worked on 3 previous village green applications.

SC shared with the Community Council that the next stage following submission of the application would not immediately lead to a public inquiry. SC further confirmed that the Community Council and MYFRA can request that the evidence is investigated by an independent person should the Vale object to the application. Taking these additional steps would help the Community Council identify if the inquiry is something they can afford.

Cllr del Torto asked the MYFRA who would lead the correspondence following the submission of the application. SC confirmed that the MYFRA would take the lead and be the main point of contact.

Cllr Spriggs asked when the MYFRA will be submitting the application. SC confirmed in 2 weeks. Cllr Thomas confirmed that the representative from Planning Aid Wales will proof read the application before it is submitted.

- b) Resident Anthony Griffin was in attendance to discuss progress on the Community Council's plans to improve speeding along the A48 in Bonvilston and proposed time scales for improvements. AG had previously emailed the Clerk on the matter and thanked her for her response. For further clarification, Cllr Spriggs confirmed that the Community Council are in the process of creating the Bonvilston Action Plan, which will determine areas of priority. Speeding is likely to be one of the highest priorities. Cllr Spriggs hopes for change within 12 months, as long as the Community Council sets themselves realistic targets.

The Clerk confirmed with AG that the Action Plan will be shared with the community once it has been finalised. It is likely that a working group will need to be established to focus on speeding and traffic concerns. AG confirmed he is happy to assist where possible and will await further information from the Clerk when this is required.

[5] THE MINUTES of the previous Full Council meeting of Monday 4th March 2019 and the Extraordinary meeting of Wednesday 13th February 2019, which had been circulated, were confirmed and signed. **Prop FS Sec EdT**

[6] MATTERS ARISING FROM THE MINUTES: Councillors had previously been circulated with a copy of the Clerk's report confirming outcomes of the actions from the March meeting.

[7] UPDATE FROM CHAIR:

- a) Following a discussion at the March meeting on Councillors using their Councillor title on publications without the Community Council's consent, OVW confirmed that Councillors can use their Councillor name without permission but they must state that this is their own personal view and not the view of the Community Council. This must be made in a prominent position on the publication. Failure to comply with this request could result in the Councillor being sanctioned.
- b) Following a discussion at the March meeting, Cllr Spriggs confirmed that Councillors may be shown as a representative of Plaid Cymru or their affiliation with any political party on the minutes. This will be stated under 'Present', alongside the Councillor name. Should a Councillor have no political affiliation, there will be no need to state 'independent'.
- c) Cllr Spriggs confirmed that Councillors are to inform the other Councillors out of courtesy, should they wish to work outside of their elected Ward.
- d) Cllr Spriggs reminded Councillors to CC the Clerk into all emails.

[8] LICENSING: No Licensing Applications.

[9] TABLED BUSINESS:

- a) A spread sheet of the draft Bonvilston Action Plan was completed by Cllr's Thomas and Rawson. Cllr Spriggs confirmed that both Action Plans would be finalised in preparation for the AGM, to be considered and adopted by the Community Council.
It was **AGREED** that the Clerk issue copies of the Action Plans in preparation for the AGM.
- b) The St. Nicholas Village Green bollard proposal will be discussed at the meeting in May.
- c) Cllr Spriggs confirmed that OVW have no objection to amending 6.10 of the Social Media Policy. Clerk to amend the policy in preparation for further discussion at the AGM.
- d) Cllr's had previously been circulated with a copy of the draft SNBCC Financial Assistance Policy, and associated documents, created by Cllr Thomas and resident Janice Bennett. Following a short discussion, the Clerk confirmed that the request of £1,000.00 would be a suitable amount to earmark for financial donations during 2019/20. The Council unanimously agreed to adopt the policy, in preparation for the AGM. **Prop FS Sec IP**
Cllr Thomas to discuss with the Clerk if a Working Group would need to be established to oversee the running of the policy throughout the year.
- e) Cllr's had previously been circulated with a copy of the '5 Ways to Working' proposal, created by Cllr Perry. The Council agreed the proposal would make a positive addition to the Council's Standing Orders and should be considered in all aspects of Community Council projects. It was **AGREED** that the Clerk amend the Standing Orders in preparation for the AGM. **Prop ST Sec IP**
- f) Cllr's had previously been circulated with a copy of the draft SNBCC Welsh Speaking Policy. The Council unanimously agreed to the draft policy. It was **AGREED** that the Clerk will write to resident D. Jones and request that the policy be translated into Welsh, in preparation for the AGM. The policy will be published on the Community Council website in English and Welsh.
- g) After discussing the final stages of the Maes y Ffynnon Village Green application during the public session, the Council unanimously agreed to initially earmark £1,000.00 towards the application. This is to be reviewed as the application progresses. **Prop EdT Sec FS**

The MYFRA left the meeting. The CC thanked them for attending.

[10] CORRESPONDENCE:

Councillors had previously been circulated with a copy of the Clerk's report confirming all correspondence received throughout March. In addition to these notes, the Clerk shared the additional information:

- a) The next OVW Area Committee meeting is to be held on Monday 15th April, at the Lesser Hall in Cowbridge. Cllr Jones confirmed he is able to attend. It was **AGREED** that the Clerk will inform OVW of this information and provide Cllr Jones with the meeting papers.

[11] TO ACCEPT REPORTS FROM:

County Borough Councillor -

Cllr Bird to provide an update at the meeting in May.

Community Councillors -

Cllr del Torto - Cllr del Torto will be attending her first meeting with the School as MAR Governor on 04.04.19. Cllr del Torto has proposed to discuss a MUGA and meeting space as a priority. Cllr del Torto has offered to put herself forward as a key holder for the new school. Other topics for discussion will be a defibrillator for the new school, catchment area concerns and encouraging volunteers to go into school and assist the children with their reading. Cllr del Torto will produce a report for the May meeting pack.

Cllr Thomas - None

Cllr Brown - None

Cllr Perry - None

Cllr Ward - None

Cllr Rawson - None

Reports on outside bodies:

- a) Cllr Rawson attended the recent VoG Community Liaison Committee meeting on Tuesday 26th March. An update on Waste Management within the Vale and an update of Implementation in relation to Reshaping Services were provided. Please request copies of these papers from the Clerk.

The Clerk - Councillors had previously been circulated with a copy of the Clerk's report in the meeting pack. In addition to this information, the Clerk confirmed the following information:

- a) There is a damaged bollard on the village green in St. Nicholas. D. McKenna has quoted £108.00 for repair. The Council unanimously agreed to this cost. It was **AGREED** that the Clerk inform DMcK of this decision. **Prop JG Sec FS**
- b) Due to the increasing number of Councillor's who need to attend the Code of Conduct training, it was **AGREED** that the Clerk make enquiries with OVW on another bespoke session and invite Councillor's from other Council's to make up the numbers.
- c) The Clerk confirmed that the paperwork for the external audit has now been received from Grant Thornton. The Clerk has arranged with J. Howell for the internal audit to be completed on 16.05.19 following the AGM.
- d) The Clerk suggested moving the June meeting to w/c 10.06.19 due to being on holiday over May half term which will mean that the agenda will not be issued on time. The Council agreed to this amendment. It was **AGREED** that the Clerk will check availability with the Village Shop.

[12] RESULTS OF PREVIOUS PLANNING APPLICATIONS:

- 2018/01295/FUL Ty Cerrig, Maerdy Newydd, Bonvilston
- 2018/01157/FUL Pwll Sarn Farm, A48, St. Nicholas

Approved 13.03.19

Approved 21.03.19

[13] NEW PLANNING APPLICATIONS: None

[14] PAYMENTS TO APPROVE:

• Clerks March Payment	778	£258.05	
• Cllr Ian Perry (Consultation Flyers)	779	£39.00	
• Wales Audit Office	780	£182.75	Prop FS Sec ST

Receipts: There were none.

[15] BUDGETARY CONTROL:

The Clerk confirmed that all receipts and payments to date were within budget and the present balance of the account was £10,092.21.

Following the decisions made under 9d and 9g, the Clerk will update the 2019/20 Budget to reflect that £1,000.00 will be earmarked for grants and £1,000.00 for the MYFRA Village Green application. This money will be taken from general reserves.

[16] ANNOUCEMENTS & OTHER MATTERS:

- Cllr Brown requested that the Clerk include page numbers on the minutes and confirm with OVW if the word 'summoned' is required on the agenda.
- Cllr Thomas requested that deadlines for motions for the remaining months of 2019 be provided to Cllr's in advance.

[17] NEXT MEETING: will be held at **7:30** on Monday 13th May at the Reading Room, Bonvilston.

This meeting closed at 21:30pm.

NAOMI McGARRIGLE.

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Chairman

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Date