

St Nicholas with Bonvilston Community Council

Minutes of a Meeting of the St Nicholas with Bonvilston Community Council held at Trehill Hall on Monday 7th January 2019 at Trehill.

PRESENT: Cllr P Fisher (Chair) Cllr I Perry
Cllr F Spriggs Cllr K Ward
Cllr G Rawson Cllr J Griffiths
Cllr A Brown

ALSO PRESENT: N. McGarrigle (Clerk), CB Cllr J. Bird
Susannah Thomas & Emma del Torto were in attendance as observers

Requests for Declarations of Interest: There were none.

[1] **PUBLIC FORUM:** None

[2] **APOLOGIES:** There were none

[3] **CONDOLENCES:** Grandson of Anne Walklate

[4] **THE MINUTES** of the previous meeting of Monday 3rd December 2018, which had been circulated, were confirmed by a majority and signed. **Prop FS Sec KW**

[5] **MATTERS ARISING FROM THE MINUTES:** Councillors had previously been circulated with a copy of the Clerk's report confirming outcomes of the actions from the December meeting. Following a short discussion, Cllr Bird agreed to seek further advice from the Head on the terms of the grant which funded the play equipment at the school.

[6] **POLICE MATTERS:** The Clerk has made contact with PC Stuart Elson, who has replaced PC Mark Goulding. Awaiting further information, crime reports to be submitted at the February meeting.

[7] **LICENSING:** No Licensing Applications.

[8] **URGENT BUSINESS:**

- a) It was **AGREED** that the Social Media Policy would be reviewed in preparation for the AGM in May, in particular section 6 point 10. A suggestion was made to introduce a consent form.
- b) The consultation reports for both St. Nicholas and Bonvilston have now been received from RH. The Council unanimously agreed to hold an extraordinary meeting on Monday 21st January 2019, starting at 7:30pm at Trehill.

[9] **CORRESPONDENCE:**

Councillors had previously been circulated with a copy of the Clerk's report confirming all correspondence. In addition to these notes, the following information has since been received:

- a) The Vale Council has prepared and adopted Supplementary Planning Guidance (SPG) documents on various topics. SPG provides additional policy advice for the LDP. Comments can be made during the Council's 6 week public consultation on the draft SPG from 04.01.19 to 15.02.19

http://www.valeofglamorgan.gov.uk/en/living/planning_and_building_control/Planning/planning_policy/Supplementary-Planning-Guidance.aspx

[10] TO ACCEPT REPORTS FROM:

County Borough Councillor –

- a) The Vale Cabinet have authorised a rebuild for St. Nicholas school. Cllr Bird will be attending a meeting at the school on 08.01.19 to discuss temporary classrooms for September 2019. Completion is expected in 2021, a consultation will commence in Spring 2019. S106 contributions will provide funding for a multi-use sports pitch for community and school use. To be included in the Community Council's 3 year Action Plan.
- b) The Five Mile Lane is closed, North bound, from 07.01.19 to 01.04.19. Plans for J34 (M4) to Sycamore Cross are still in the consultation process.

Community Councillors –

Cllr Griffiths – None

Cllr Brown - None

Cllr Perry –

- c) Cllr Perry queried what would happen to the surplus money from the S106 contributions towards the Welsh Water drainage works in Bonvilston. Cllr Bird confirmed that CP would ensure the money will go back through the legal process and be reallocated under S106 contributions.
- d) Cllr Perry queried a meeting that was held in December 2016, where only 3 Councillors were in attendance. Referring to section 3, point u of the Standing Orders; payments were agreed, although due to the number of Cllr's in attendance, requirements were not met and therefore the payment should have been deferred. To be monitored going forward.
- e) Cllr Perry queried the format of the Agenda. The Clerk further confirmed that the Agenda is issued 3 clear days before the meeting, although due to sickness the January agenda and meeting pack was issued a day late.
- f) Cllr Perry queried the structure of the Minutes. To be monitored.
Cllr Ward – None
Cllr Spriggs -
- g) It was **AGREED** that the Clerk ask Emma Reed for an update on the bollard proposal.
Cllr Fisher - None

Reports on outside bodies: There were none.

- h) It was **AGREED** that Cllr Perry would act as a deputy for the OVW area committee meeting on 14.01.19 if Cllr Jones is unable to attend. Clerk to forward all papers to Cllr Perry.

The Clerk:

Councillors had previously been circulated with a copy of the Clerk's report which confirmed all Clerk notes. In addition to these notes, the following points were discussed:

- i) The Clerk confirmed that contact had been made with the Clerk of St. Georges & St. Brides CC regarding the MAR Governor vacancy at St. Nicholas school. Suitable arrangements would need to be made for an election to suit both Councils if required. It has been decided that applicants will need to complete the Governor application form and skills register, which will be included in the meeting pack prior to the election. The Clerk is hopeful that an election will take place at the February meeting. A copy of the successful application will also be given to the Head of the school.
- j) The Clerk spoke with Ian Roberts who has been researching his family tree and is looking for the burial place of his great grandparents. Cllr's are unaware of the family names. Clerk to

inform Mr. Roberts.

[11] RESULTS OF PREVIOUS PLANNING APPLICATIONS:

- 2018/01186/FUL Tudor Lodge, Bonvilston Approved 12.12.18
- 2018/01102/FUL 3, Campbell Court, St. Nicholas Approved 19.12.18

[12] NEW PLANNING APPLICATIONS:

- **2018/01333/FUL (SZ) Ty Carreg, Bonvilston:** The widening of an existing agricultural track. **No objection**
- **2018/01356/FUL (SZ) Tinkins Hall, Cowbridge Road, St. Nicholas:** Retention of change of use of existing church hall to 1 no. residential dwelling. **No objection**
- **2018/01077/FUL (YP) Doghill Farm, Dyffryn:** Erection of a rural enterprise workers dwelling. **No objection**

[13] PAYMENTS TO APPROVE:

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|--------------------------|-----|---------|-----------------------|
| • December Clerks Salary | 766 | £184.07 | |
| • Paul Fisher | 767 | £44.19 | |
| • Rod Howells Novactus | 768 | £510.00 | Prop JG Sec FS |

The Clerk informed the Council that the money collected at the Remembrance Sunday service was paid into the Council bank account. This money is to be paid to the Royal British Legion:

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|------------------------|-----|---------|--|
| • Royal British Legion | 769 | £187.52 | |
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Receipts: The final tranche of the precept was received on 27.12.18 £3,031.00

[14] BUDGETARY CONTROL:

The Clerk confirmed that all receipts and payments to date were within budget and the present balance of the account was £12,805.31.

Grants to be considered:

- St. Nicholas & St. Mary's Church graveyards **Deferred – to be considered on 21.01.19**
- Bonvilston Reading Room **Deferred – to be considered on 21.01.19**
- Donation to Trehill Presbyterian Church £220.00

[15] ANNOUNCEMENTS & OTHER MATTERS:

Councillors had previously been circulated with a copy of the Clerk's report confirming all announcements and other matters. In addition to these notes, the following information was confirmed:

- a) It was agreed that the consultation survey results would be published in the first edition of the Community Council newsletter.
- b) The Council unanimously agreed to the revised 2019 meeting dates (split between Trehill and the Reading Room). The Clerk confirmed that 5 x 2 hour bookings at the Reading Room would cost £75.00 and will need to be paid in advance to secure the bookings.

Prop FS Sec JG

- c) Councillors had previously been circulated with a copy of the letter from Cllr Fisher in November 2018. Following a short discussion, the majority of the Council agreed to the

contents of the letter.

- d) **S. Thomas & E. del Torto left the meeting while the Council discussed their applications for co-option.**

Councillors had previously been circulated with copies of the applications submitted by S. Thomas and E. del Torto for the casual vacancies in Bonvilston and St. Nicholas. After a short discussion, the Council agreed to co-opt both applicants. S. Thomas and E. del Torto both signed their declarations. Clerk to inform RL at the Vale of outcome.

[16] NEXT MEETING: will be held at **7:30** on Monday 4th February 2019 at Trehill Hall.
This meeting closed at 21:25pm.

NAOMI McGARRIGLE.

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Chairman

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Date