

St Nicholas with Bonvilston Community Council

Minutes of a Meeting of the St Nicholas with Bonvilston Community Council held at Trehill Hall, St. Nicholas, on Monday 7th October 2019 at 19:30.

PRESENT: Cllr E del Torto (Acting Chair) Cllr I Perry
Cllr K Ward Cllr G Rawson
Cllr C Jones Cllr T Harris
Cllr S Crockford Cllr A Brown

ALSO PRESENT: N. McGarrigle (Clerk), C.B. Cllr J Bird
Residents: Anne Roach, Mr & Mrs. Bennett

[1] TO RECEIVE APOLOGIES FOR ABSENCE: Cllr J Griffiths. Cllr del Torto confirmed that S. Thomas has resigned from the Community Council. ST submitted her resignation to the Clerk and Acting Chair on Wednesday 2nd October 2019.

RESOLVED that: The Clerk to confirm ST resignation with the Vale and request that the vacancy is advertised as soon as possible.

[2] TO RECEIVE DECLARATIONS OF INTEREST: None

[3] TO ELECT A CHAIR FOR THE MEETING: Cllr del Torto nominated herself, all were in favour.
Prop CJ Sec GR

[4] TO CO-OPT TO FILL THE ST. NICHOLAS & BONVILSTON VACANCIES: The Clerk requested to make a resolution to close this section of the meeting to the public. All were in favour.
Prop CJ Sec EdT

Further to the Ordinary Council Meeting held on September 2nd 2019, no further applications were received for the Bonvilston vacancy. Cllr's Rawson and Jones requested that future vacancy adverts be displayed in the Old Village Shop as well as the notice board and CC website.

The Clerk confirmed that she had spoken with H. Hanman at the Vale and that both applications met the criteria for the Bonvilston vacancy. Following a short discussion, the Council unanimously agreed to co-opt SC to the Bonvilston ward and TH to the St. Nicholas ward. The Council asked the public to re-join the meeting and informed SC and TH of their decision. SC and TH were happy with the Councils decision and both signed their declaration of acceptance of office.

RESOLVED that: The Clerk to inform the Vale and email all relevant documents to TC and SC.
Prop EdT Sec GR

[5] TO CONSIDER POLICE MATTERS: PCSO Summers confirmed with the Clerk prior to the meeting that he was unable to attend the meeting. The Clerk provided a verbal crime report for September:

- A48, Bonvilston: Theft of goats
- St. Nicholas: Damage to vehicle

- St. Nicholas: Abandoned vehicle
- St. Nicholas: Domestic incident

[6] PUBLIC SESSION: Resident AR requested a copy of the MYF planning application. Cllr Perry offered to hand deliver a copy to AF the following day.

[7] MATTERS ARISING FROM THE PUBLIC SESSION: None.

[8] THE MINUTES of the previous Full Council meeting of Monday 2nd September 2019, which had been circulated, and the following amendments agreed:

- Cllr del Torto requested that item 10f be clarified to show that the community event was suggested as a response to the comments from residents about needing to improve communication from the Community Council;

'The Clerk confirmed that during the summer break she had put forward the idea of the Council holding a small community event to Cllr del Torto in response to residents comments in the objections. A community event would then provide residents with the opportunity to meet with Councillors and assist with improving lines of communication'.

- Cllr Brown noted an error in section 9, in reference to Quote C. This should read £1,469.00 and not £2,469.00.

The Council unanimously agreed to these amendments. The minutes were confirmed and signed.

RESOLVED that: Clerk to amend minutes.

Prop CJ Sec GR

[9] MATTERS ARISING FROM THE MINUTES: Councillors had previously been circulated with a copy of the Clerk's report confirming outcomes of the actions from the September meeting. Cllr Harris offered to lead the hedgerow survey in connection with Keep Wales Tidy.

RESOLVED that: The Clerk to forward Long Forest App information to Cllr Harris.

[10] TO RECEIVE AN UPDATE FROM THE C.B. COUNCILLOR:

- a) Five Mile Lane open to traffic officially on Tuesday 15th October 2019. Work will continue offline until Christmas. Cllr Brown has noticed that there is no drop kerb by Weycock Petrol Station and Sycamore Cross. Cllr Bird confirmed that work has not quite finished yet but he will make enquiries in preparation for the November meeting.
- b) Highways are reviewing the 30mph speed limit through Bonvilston. The recommendation will need to go to cabinet for approval.
- c) Cllr Bird advised there has been increase in accidents due to the closure of the Five Mile Lane. Drivers will need to remain cautious if using the lanes.
- d) All comments on the Five Mile Lane can be passed onto Cllr Bird to be fed back to the Vale.
- e) Cllr Bird was unable to attend the Vale recycling roadshow. Cllrs had no further comments to pass on regarding the road show.

[11] CLERKS REPORT: Councillors had previously been circulated with a copy of the Clerk's report. In addition to the report, the Clerk made the following announcements:

- a) Cllr's Brown, Perry and Jones have been booked onto the OVW Code of Conduct training on Wednesday 6th November at Barry Civic Offices, starting at 18:30 to 21:00. **Please let the Clerk know no later than 23.10.19 if a place needs to be cancelled.** Cllr Brown confirmed he was unable to attend the training.

RESOLVED that: The Clerk to cancel Cllr Brown's place on the training and enquire on availability for Cllr's Harris and Crockford.

- b) The Council gave the Clerk permission to attend the Clerk's Meeting with the Monitoring Officer on Thursday 10th October, 16:00 – 18:00. **Prop EdT Sec CJ**
- c) Councillors were happy for the planning training with V. Robinson to go ahead on Monday 18th November at 19:00 and for the Clerk to book the Reading Room for 2 hours.

RESOLVED that: The Clerk to inform VR and the Clerk of St. Brides and St. Donats and to confirm the booking with the Reading Room. **Prop CJ Sec EdT**

- d) The Clerk has emailed M. Clogg to seek permission to plant daffodil bulbs along the A48. Update to be provided at the November meeting.

[12] INVOICES & PAYMENTS TO APPROVE:

- | | | |
|------------------------------|-----|---------|
| a) Clerks September Salary | 793 | £237.08 |
| b) OVW EdT Training 05.09.19 | 794 | £40.00 |

- c) Following a short discussion, the Council agreed to the proposed 2020 meetings dates as circulated in the September meeting pack, although it was agreed that the July meeting would be held at the Ameila Trust Farm.

RESOLVED that: The Clerk to confirm 2020 meeting dates with Trehill and the Reading Room (cheque for the Reading Room to include 2020 hall hire and hall hire for 18.11.19).

Bonvilston Reading Room	795	£90.00
-------------------------	-----	--------

- d) The Clerk confirmed that St. Peters PCC had quoted £85.00 for 500 colours of the newsletter in colour. Cllr Bird recommended making enquiries with the Barry Advertiser to compare costs.

RESOLVED that: The Clerk to make enquiries with the Barry Advertiser in preparation for the November meeting.

- e) Following a short discussion, the Council agreed to order 2 poppy wreaths at £25.00 each.

RESOLVED that: The Clerk to order the wreaths and make enquiries with the Church if the minister and organist will require payment this year.

- f) The Clerk confirmed that £19.24 had been spent on the CC bank card to purchase an ink cartridge and stamps. **Prop KW Sec GR**

Receipts

- | | |
|---|-----------|
| g) St. Nicholas Community (money towards defib) | £1,020.00 |
|---|-----------|

RESOLVED that: Clerk to order defib once the cheque has cleared.

[13] BUDGETARY CONTROL: Balance of bank account is £14,993.50.

[14] NEW PLANNING APPLICATIONS:

- **2019/00890/FUL (MS) Land at Ty Groes Farm, A48, Bonvilston** (Deadline for comments has now passed).
- **(Appeal) Tinkins Hall, St. Nicholas:** Cllr Perry has confirmed that he has submitted a response on this appeal.
- **2019/01031/FUL Land to the North of Maes y Ffynnon, Bonvilston:** Cllr Perry confirmed he is currently working on a response to this application which will be submitted before the deadline.
- **Land at Bolston House, Bonvilston, Pre-Planning Application:** Comments for the pre planning application must be received by 4th November 2019. Residents within the community are aware of the consultation although Cllr del Torto highlighted that the Community Council has a responsibility to work closely with community to ensure residents are well informed of the proposed plans.

[15] CORRESPONDENCE: Councillors had previously been circulated with a copy of all correspondence received throughout September. In addition to this, the Clerk shared that confirmation has been received from the Minister of Housing and Local Government that the date of the next ordinary Local Government elections will be moved by one year from May 2021 to May 2022.

RESOLVED that: The Clerk will forward a copy of the letter to all Councillors and publish a copy of the letter on the notice boards and CC website.

[16] UPDATES FROM OTHER MEETINGS ATTENDED: None.

The Clerk has requested a copy of the WelTAG update meeting notes, held on 26.09.19, from KP.

[17] ACTION PLAN UPDATES: None

[18] TABLED BUSINESS:

- a) The Clerk, Cllr del Torto and Cllr Bird met with Rhy Jones, surveyor at Ball and Co, on Friday 4th October to inspect the Village Green and to receive feedback on RJ's initial thoughts to the draft Licence to Access in relation to the Old Post Office.

Cllr del Torto confirmed that the Community Council do not accurate title deed information in relation to the Village Green at St. Nicholas. Cllr del Torto feels that the Community Council has a duty to maintain accurate records. During the meeting, the surveyor identified 2 concerns; a boundary line issue between the Old Post Office and the Village Green and a 'right to pass' or 'easement' over the Village Green to the garage of the Old Post Office. These are 2 separate matters, the latter being the most important. The surveyor will look into these for the Community Council before the licence is finalised.

The Clerk confirmed that the cost of the surveyor is £80.00 per hour, although it would be sensible for the Council to set a spending limit.

RESOLVED that: The Clerk to follow up with the surveyor following the sight visit and to

gather an estimate on cost in preparation for the November meeting. The Clerk will have a better understanding of available funds once the Q2 budget paperwork has been confirmed.

Mr. Bennett shared that he is considering using Marshall's Drive Grids for the surface of the drive way as this does not require planning permission and causes no issues with drainage.

- b) Councillors had previously been circulated with a copy of the 2018/19 external audit conclusion. No further comments were raised by the Council.

RESOLVED that: The Clerk to publish the Notice of Conclusion of Audit on the notice boards and website.

- c) Councillors had previously been circulated with a copy of the Clerk's proposal for the Community Council to host a Christmas Community Event.

Following a short discussion, the Council felt the proposal was a good idea although it would be more suitable for the Community Council to buddy up with events already arranged within the Community such as the pizza and quiz night in collaboration with the St. Nicholas Social Committee on 12.12.19 and the Red Lion Quiz night in November, rather than holding a separate event. To be considered as a profile-raising exercise.

RESOLVED that:

- Cllr del Torto discuss with RE and Cllr's Rawson and Jones to speak with the Red Lion.
 - Cllr Crockford offered to assist with the design of the leaflet in preparation for a leaflet drop. Final details to be discussed at the November meeting.
- d) Cllr Perry confirmed that he is planning to write a letter to the Vale and Welsh Government to challenge the M4 road closures and the impact of increased road noise to residents and to highlight their statutory obligations and Welsh Government policies.

Cllr Perry further shared that he would like the Community Council to consider Active Travel provision.

Cllr's Brown and Harris offered to assist Cllr Perry in forming a Working Group, as previously discussed at the September meeting, in relation to highways and transport matters.

RESOLVED that:

- Cllr Perry to draft a letter in relation to the M4 road closures in preparation for the November meeting.
- Cllr's Perry, Harris and Brown to form a Highways and Transport Working Group and prepare a draft plan on Active Travel provision in preparation for the November meeting. Resident A. Griffin to be considered as a community representative within the group.
- For the Clerk to seek advice on Terms of Reference for the Working Group in preparation for the November meeting.

[18] COUNCILLOR ANNOUNCEMENTS:

- a) Councillors had previously been circulated with a copy of Cllr Perry's September activity report. In addition to the report, Cllr Perry shared that the Vale have added the suggestion of the building of an Eastbound bus stop at Sycamore Cross to their work plan.

b) Cllr Ward informed the Council that Tony Provis and David Lawson of Bonvilston have recently passed away.

RESOLVED that: The Clerk to send a sympathy card to both families and add 'Condolences' back on the November agenda.

[19] NEXT MEETING will be held at **7:30** on Monday 4th November 2019 at the Reading Room, Bonvilston.

This meeting closed at 21:15pm.

NAOMI MCGARRIGLE

.....

Chairman

.....

Date